

**City of Garretson
January 11, 2016**

The City Council of the City of Garretson, Minnehaha County, South Dakota met in regular session on Monday, January 11, 2016 at 6:30 p.m. at City Hall, with Mayor Tim Mullin presiding.

6:30 P.M. Mayor Mullin called the regular meeting to order with the Pledge of Allegiance.

ROLL CALL: Tim Mullin – Mayor
Gloria Sanders – Ward I
William Hoskins – Ward I
Dave Bonte – Ward II
Thomas Lines – Ward II -- Absent
Greg Beaner – Ward III
Richelle Hofer -- Ward III

OTHERS IN ATTENDANCE: Craig Nussbaum, Anna Uhl, Matt Penning - Garretson Ambulance, Mark Rozeboom - GFD, Carrie Moritz, Capt. Mike Walsh - Minnehaha Sheriff's Office (NOTE: All attendees hereinafter to be referred to by last name and first initials when necessary)

CONSENT AGENDA APPROVAL:
A: Agenda – 11-11-2016 Regular Meeting
B: Claims Approved Dated 11-11-2016
C: Minutes 12-14-2015 Regular Meeting

Council member Hofer made a motion to approve the Consent Calendar Agenda, Hoskins 2nd, 5 Ayes, 0 Nays, 1 Absent. Motion passed.

MONTHLY REPORT OF VOUCHERS PROCESSED FOR THE JANUARY 11, 2016 REGULAR MEETING		
Payroll-Mayor & Council	Gross Amount	-
Payroll-Finance Office	Gross Amount	4,121.88
Payroll-Water	Gross Amount	2,016.94
Payroll-Sewer	Gross Amount	2,016.94
Payroll-Natural Gas	Gross Amount	2,297.67
Payroll-Streets	Gross Amount	1,355.43
Payroll-Branch Pile	Gross Amount	-
Payroll-Pools	Gross Amount	-
Payroll-Parks	Gross Amount	133.51
Payroll-Gvmnt. Buildings	Gross Amount	661.51
Payroll-Snow Removal	Gross Amount	94.50
TOTAL	Gross Amount	12,698.38
A&B Business	Maintenance	267.24
Alliance Communications - Garretson	Phone - January	324.00
A-OX	rent	17.35
Aramark	Rug Service	230.84
Badger Meter	gateway service	237.00
Berg, Dan	snow removal	250.00
Border States	NG supplies	337.10
CenterPoint Energy Services	December Natural Gas Purchased	39,349.60
Cutler & Donahoe, LLP	legal fees	1,207.50
Danielson, Linda	Cleaning December	120.00
DENR	recertification	24.00
DeBoer, Dale	snow removal	500.00
Dept of Rev	Lab Services	30.00
Emergency Solutions Services	training	700.00
Family Floors	cleaner	13.98
First Bank & Trust - CC	equip repairs, postage, crafts	683.12
First Bank & Trust	Monthly Collections	100.00
Garretson Ambulance	subsidy request - equipment	4,122.79
Garretson Commercial Club	membership dues, 2015 subsidy, phonebook ad, adv	1,335.00
Garretson Food Center	Supplies	43.50
Garretson Gazette	publications	339.02
Hersom, Julie	2015 electricity use for gateway	180.00
Jesse James Country Store	Fuel	1,038.61
Lacey Rentals	portable restrooms	210.00
MasMedia	website maintenance	300.00
MCWC	Rural Water Purchased - December	4,467.75
Menards East	lights	125.81

MTI	2016 Energy U training	1,000.00
One Call	locates	276.21
Owen Weise	Devil's Gulch Rent	750.00
Principal	insurance	297.52
Queen City	TP	62.60
RS Stover	NG equip.	234.33
Sanders	stmts	227.05
Schunemans	parts	35.70
SDDWAA	conference, membership	140.00
SEAFOG	2016 Membership	30.00
Sioux Falls Auto Glass	installation	215.00
South Dakota Retirement	Retirement December	2,298.80
SD Assoc. of Code Enforcement	membership	40.00
SD Gov FO Assoc	membership	40.00
SD Gov HR Assoc	membership	25.00
SDML	membership	1,013.75
SD Municipal Street Assoc	membership	35.00
Stoterau, Mike	repairs	250.00
The Treasure Chest	rent	22.80
Verizon Wireless	Cell Phones	125.63
XCEL Energy	Street Lighting	4,771.63
TOTAL VOUCHERS		68,445.23
TOTAL VOUCHERS & PAYROLL		81,143.61

Committee Reports:

Minnehaha County Sheriff – Capt. Walsh presented information to the council about the past year's services. Capt. Walsh began as Minnehaha County Sheriff Captain on November 20th. The past year, there have been 35 citations issued and 12 warnings. Those citations included 8 DUI's. There was also 8 funeral assists. There were 992 calls for service which averages 82 calls per month. Mondays, Fridays, and Saturdays had the highest number of per day calls. The week of June 22, the City of Garretson was not charged for any of the hours in excess of the regular contracted hours. Every deputy available was sent to Garretson to assist. Capt. Walsh stated that the goal is to gain more law abiding citizens and to have less crime committed just by having law enforcement present and not by issuing excessive amount of tickets. Mayor Mullin brought up a few concerns expressed to him. Those included the blocking of the railroad crossing, run-off's at gas pumps, and business door checks. Hofer stated that the biggest concern brought to her attention was presentation and communicating more with the public while they are in town. Capt. Walsh requested specifics on any complaints to include date, time, and actions as generalities are difficult to correct. Uhl will be in contact with Capt. Walsh concerning blocked railroad crossings.

Garretson Fire Department – Rozeboom is the new fire chief for 2016. He stated that there were 10 calls for the month of December and 101 training/work hours. YTD calls were 155 and 2010 work hours. On Wednesday, the firemen went out and scooped paths to the fire hydrants. The residents have done a great job to keep the area around their hydrant clear of snow.

Garretson Ambulance – Penning presented. YTD there were 224 calls and most of them were nursing home calls. Penning and Nathan Leonard have been working to change policies and procedures, quality of care, and increase ALS availability. They are currently working on 3 grants which would be used for education and equipment. They are trying to save as much funds as possible and re-invest in improvements.

Natural Gas

- **Natural Gas Prices** - Uhl presented a spreadsheet for January 2016 gas prices. In-city usage rate for small customers shall be \$.9296 per CCF, medium customers shall be \$.8966 per CCF, and large customers shall be \$.8786 per CCF. Outside city limits usage rate for small customers shall be \$.9696 per CCF, medium customers shall be \$.9366 per CCF, and large customers shall be \$.9182 per CCF. Council member Hofer made a motion to accept, Sanders 2nd, 5 Ayes, 0 Nays, 1 Absent. Motion passed.

Water, Sewer and Streets – Nussbaum presented.

Parks & Cultural Recreation

- Splitrock Park –Dam project update
- Devil's Gulch - Closed for season.
- JC Complex – None.
- Pool -- Closed for season. City has received annual reimbursement.

Garretson Industrial Development –Bonte presented

Finance –Uhl presented.

Ordinances & Resolutions:

- Resolution 2016-01 Salaries Resolution -- Hoskins moved to approve Resolution 2016-01, Bonte 2nd, 5 Ayes, 0 Nays, 1 Absent. Motion passed.

**RESOLUTION 2016-01
2016 SALARIES**

WHEREAS, a complete list of all the salaries for all officers and employees of the municipal corporation shall be published with the minutes of the first meeting following the beginning of the fiscal year, according to SDCL 6-1-10.

NOW THEREFORE, be it resolved by the City Council of the City of Garretson, that the 2016 wages be established as follows:

SECTION 1: Full-time Employees (40 hours/week or more):

Position	Name	Rate of Pay	Method
Utility Superintendent	Craig Nussbaum	\$ 27.38	hour
Utility Maintenance	Alan Winterton	\$ 16.90	hour
Finance Officer	Anna Uhl	\$ 1685.94	2 weeks

SECTION 2: Part-time Employees (20-29 hours/week):

Position	Name	Rate of Pay	Method
Seasonal Snow Removal/Mowing	Don Debates	\$ 10.92	hour
Seasonal Snow Removal	Lee Hanson	\$ 10.00	hour
Seasonal Snow Removal	Greg Matthiesen	\$ 10.00	hour
Seasonal Park Maintenance	Randy Megard	\$ 8.55	hour
Seasonal Park Maintenance	Jason Blossmo	\$ 9.50	hour
Seasonal Park Info Center	Gordon Aaker	\$ 8.55	hour
Seasonal Park Info Center	Don Johnson	\$ 8.55	hour
Seasonal Swimming Pool	Lifeguards/Office	\$ 8.55-11.25	hour
Seasonal Swimming Pool Maint.	Randy Megard	\$ 3500.00	season

SECTION 3: Other Elected/Appointed Officials:

	Rate of Pay	Method
Mayor	\$ 65.00	meeting
	\$1275.00	year
Council Members	\$ 55.00	meeting
	\$ 1025.00	year
Fire Chief	\$ 750.00	year

Adopted this 11th day of January, 2016

Tim Mullin
City of Garretson Mayor

SEAL)

ATTEST:

Anna N. Uhl
Finance Officer

Publication: January 20, 2016
Effective Date: February 9, 2016

Published once at the approximate cost of _____.

- Resolution 2016-02 Water Rates: Hoskins made a motion to approve the increased water rates by .20 per 1000 gallons, Hofer 2nd. 5 Ayes, 0 Nays, 1 Absent. Motion passed.

Resolution 2016-02

A RESOLUTION SETTING THE WATER FEES FOR THE CITY OF GARRETSON

BE IT HEREBY RESOLVED BY THE CITY COUNCIL, THE GOVERNING BODY OF THE CITY OF GARRETSON, A MUNICIPAL CORPORATION, STATE OF SOUTH DAKOTA, ALL AS FOLLOWS, TO-WIT:

That pursuant to the Ordinance of the City of Garretson providing that the City Council shall establish the rates, charges and classification of Water service for the City of Garretson, said rates, charges and classification of users for Water service provided by the City of Garretson to be kept on file at the office of the City Finance Officer shall be as follows:

The classification of users for water and sewer services and natural gas shall be as follows:
Users within the City limits of Garretson, South Dakota;
Users outside the City limits of Garretson, South Dakota.

The water usage rates shall be as follows:
For users within the City limits of Garretson, South Dakota:
The Basic Rate shall be \$16.00 per month;

The Usage Rate shall be \$.405 per one hundred gallons or \$4.10 per one thousand gallons of water used.
For users outside the City limits of Garretson, South Dakota:
The Basic Rate shall be \$21.00 per month;
The Usage Rate shall be \$.525 per one hundred gallons of water or \$5.25 per one thousand gallons of water used.

Adopted this 11th day of January, 2016.

Tim Mullin

Mayor

(SEAL)

ATTEST:

Anna N. Uhl
Municipal Finance Officer

Effective Date: February 1, 2016

- Ordinance 624 Meeting Dates - Read by Hofer. Hoskins made a motion to approve the meeting date change to the 1st Monday every month, Bonte 2nd, Roll Call: Sanders - aye, Beaner - aye, Hoskins - aye, Hofer - aye, Bonte - aye, Lines - absent. 5 Ayes, 0 Nays, 1 Absent. Motion passed.
- Ordinance 625 Amending Private Wastewater Treatment Systems (Septic Tanks) Ordinance: 1st reading. No action taken

Old Business:

- Sheriff Contract -- Discussion included increasing hours, decreasing hours, supplementing hours, and/or adding hours by using a security company. Hoskins made a motion to approve the 2016 Sheriff Contract for police services, Hofer 2nd, 4 Ayes, 1 Nay (Bonte), 1 Absent, Motion passed.

New Business:

- Proclamation Ron Luke Retailer of the Year: Read by Mayor Mullin.

PROCLAMATION

RECOGNIZING RON LUKE 2016 SOUTH DAKOTA RETAILER OF THE YEAR

WHEREAS, RON LUKE is owner of Garretson Food Center; and

WHEREAS, RON LUKE has been an outstanding community contributor and business owner for the past 20 years; and

WHEREAS, RON LUKE was named 2016 South Dakota Retailer of the Year and recognized in Pierre, SD on January 11, 2016 ; and

WHEREAS, the City Council of Garretson wishes to congratulate RON LUKE and the GARRETSON FOOD CENTER on its outstanding achievement of earning 2016 South Dakota Retailer of the Year.

NOW THEREFORE, I, Tim Mullin, Mayor of Garretson, SD, do hereby recognize

RON LUKE

for his outstanding achievement as business owner and community leader. And, I encourage the rest of the Community to join with the City Council in congratulating RON LUKE and celebrating his success.

Dated at Garretson, South Dakota, this 11th day of January, 2016.

FOR THE GOVERNING BODY OF THE
CITY OF GARRETSON, SOUTH DAKOTA

By _____
Tim Mullin, Mayor

ATTEST:

By _____
Anna N. Uhl, Finance Officer

- Election Date - Hoskins made a motion to set the election date with the school for April 12, 2016, Beaner 2nd, 5 Ayes, 0 Nays, 1 Absent. Motion passed.

- Snow Tickets - Council discussed and reviewed ordinance. No changes made.

Other Business Brought Before the Council:

- Uhl presented an email concerning the installation of sidewalks. Council will review and consider as they proceed with the sidewalk project.

Executive Session:

8:10 pm Hoskins made a motion to move to executive session, Bonte 2nd, 5 Ayes, 0 Nays, 1 Absent. Motion passed.

8:20 pm Council returned to regular session

Beaner made a motion to give a 5% annual wage increase to Alan Winterton, Hoskins 2nd, 3 Ayes, 2 Nays, 1 Absent. Motion failed due to lack of majority. Hofer made a motion to give a 3% annual wage increase to Alan Winterton, Bonte 2nd, 3 Ayes, 1 Nay, and 2 Absent. Motion failed due to lack of majority.

8:33 pm Beaner motioned to adjourn, Bonte 2nd, 4 Ayes, 0 Nays, 2 Absent. Meeting adjourned.

Tim Mullin, Mayor

ATTEST

Anna N. Uhl
Finance Officer

(Unapproved)

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