

City of Garretson
August 2, 2016

The City Council of the City of Garretson, Minnehaha County, South Dakota met in regular session on Tuesday, August 2, 2016 at 6:30 p.m. at City Hall, with Mayor Tim Mullin presiding.

6:30 P.M. Mayor Mullin called the regular meeting to order with the Pledge of Allegiance.

ROLL CALL: Tim Mullin – Mayor
 Gloria Sanders – Ward I
 William Hoskins – Ward I
 Dave Bonte – Ward II
 Thomas Lines – Ward II - absent
 Greg Beaner – Ward III
 Richelle Hofer -- Ward III

OTHERS IN ATTENDANCE: Craig Nussbaum, Anna Uhl, Carrie Moritz, Margie Martens Matt Penning - Garretson Ambulance, Jeff Frerk - GFD, Dwayne Jacobsen, Karen Berg, Andy Hermanson - JC's, Doug Nohava, Colleen Collier, Terry Tronson, and Rebecca Barefoot. (NOTE: All attendees hereinafter to be referred to by last name and first initials when necessary)

CONSENT AGENDA APPROVAL:
 A: Agenda – 08-02-2016 Regular Meeting
 B: Claims Approved Dated 08-02-2016
 C: Minutes 07-05-2016

Council member Hofer made a motion to approve the Consent Calendar Agenda, Bonte 2nd, 5 Ayes, 0 Nays. Motion passed.

MONTHLY REPORT OF VOUCHERS PROCESSED			
FOR THE AUGUST 2, 2016 REGULAR MEETING			
Payroll-Mayor & Council	Gross Amount		0
Payroll-Finance Office	Gross Amount	3549.99	
Payroll-Water	Gross Amount	1672.1065	
Payroll-Sewer	Gross Amount	1672.11	
Payroll-Natural Gas	Gross Amount	1953.71	
Payroll-Streets	Gross Amount	1108.89	
Payroll-Branch Pile	Gross Amount		0
Payroll-Pool	Gross Amount	8979.83	
Payroll-Parks	Gross Amount	3317.54	

Payroll-SRP Info Ctr	Gross Amount	0
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Payroll-SRP Camping	Gross Amount	0
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Payroll-DG Info Ctr	Gross Amount	1454.46
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Payroll-Gvmnt. Buildings	Gross Amount	563.22
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Payroll-Snow Removal	Gross Amount	0
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TOTAL	Gross Amount	24,271.86
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AB Business	maintenance	467.52
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AB Contracting	dam payment	250,000.00
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All Around Welding	repairs	95.50
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Alliance Communications - Garretson	Phone Service	334.00
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A-OX	rent	18.04
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Aramark	rug service	127.60
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Avisis	insurance	18.30
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Badger Meter	service	54.00
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Brandon Ace	parks misc.	75.90
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Campbells	shop , sickle mower parts	199.14		
CHS Eastern Farmers	seed & spray	434.67		
Crooks	usage fee	1,466.99		
Don's Auto	mower and park truck repairs	284.45		
Danielson, Linda	cleaning	150.00		
First Bank & Trust	collections	100.00		
Flagshooter	water and NG FLAGS	168.00		
Garretson Food Center	bldg, park, DG supplies	136.49		
Garretson Historical Society	subsidy	1,000.00		
Hawkins Water Treatment Group	Pool	1,834.98		
Helpline	NG phone service	252.99		
Jesse James Country Store	Fuel	386.49		
Johnson, Tait	mowing	275.00		
Lacey's	SRP restroom	550.00		
Mac's hardware	sickle mower parts	31.19		
Menards-East	marking paint	39.76		
MCWC	water	7,490.65		
Minnehaha Co. Sheriff	3rd Qtr services	18,329.61		

Nussbaum, Craig	sickle mower parts	98.00		
One Call	locates	166.19		
Palisades Oil.	Fuel	131.09		
Principal	insurance	318.94		
Sam's Club	flowers	53.55		
Sander's Printing	fold bills	25.00		
Schuneman	parts	108.18		
Sioux Falls Area Humane Society	services	41.82		
SDRS	retirements	1,793.06		
Uhl, Anna	mileage	57.95		
Wellmark	insurance	2,270.20		
XCEL Energy	electricity	5,328.04		
TOTALVOUCHERS		294,713.29		
TOTAL VOUCHERS & PAYROLL		318,985.15		

Ordinances & Resolutions:

- Ordinance 627 Amending Title 3 Animals -- Due to the extensive changes made from the original proposed ordinance, this will be considered the 1st Reading of Ord. 627. No action taken.
- Ordinance 628 - 2017 Appropriations -- 1st Reading.
- Resolution 2016-9 108 Railroad Ave -- Discussion ensued. Read by Sanders. Sanders made a motion to adopt as amended, Hoskins 2nd, 5 Ayes, 0 Nays.

RESOLUTION #2016-09

A RESOLUTION AUTHORIZING A VARIANCE

WHEREAS, Chapter 4.04.03 of the Municipal Zoning Regulations of the City of Garretson authorizes variances for property in the residential district; and

WHEREAS, Doug Nohava and Karly Hegge own the property described as Block 4, N 1/2 Lot Valley Lying Adj and Lots 19-22 of Royce's 1st Addition City of Garretson, Minnehaha County, South Dakota (parcel #23159) 108 Railroad Avenue has applied for a variance on said property. The variance will allow for the construction of a 40x60 metal garage without a home with a front set back to match the neighboring business Koch Nitrogen at 15' and a rear set back of 23' on said property.

NOW THEREFORE, be it resolved by the City Council of the City of Garretson that a variance for the said property is hereby granted for the above described property under the following conditions:

The property described as Block 4, N1/2 Lot Valley Lying Adj and Lots 19 thru 22 of Royce's 1st Addition to the City of Garretson, Minnehaha County, South Dakota (parcel #23159) 108 Railroad Avenue has applied for a variance on said property. The variance will allow for the construction of a 40x60 metal garage without a home and having a front set back to match the neighboring business Koch Nitrogen at 15' and a rear set back of 23' on said property as set forth in the zoning regulations 3.03.05

Any other ordinances or sections of the Municipal Code of the City of Garretson that may apply will be complied with.

This variance will apply to any subsequent owner as it relates to said construction permitted by this resolution as set forth by the designated zoning district regulations.

Adopted this 2nd August, 2016..

Timothy Mullin
Mayor, City of Garretson

(SEAL)

ATTEST:

Anna N. Uhl
Municipal Finance Officer

Publication:
Effective Date:

Published once at the approximate cost of _____.

- Resolution 2016-10 Pierret Tract 1 - Hoskins made a motion to approve Resolution 2016-10, Hofer 2nd, 5 Ayes, 0 Nays. Motion passed.

RESOLUTION #2016-10

RESOLUTION OF CITY COUNCIL

WHEREAS, it appears from examination of the plat known and described as TRACT1 OF DONALD PIERRET'S ADDTION IN THE SOUTH HALF OF SECTION 20, TOWNSHIP 102 NORHT RANGE 47 WEST OF THE 5TH PRINCIPAL MERIDAN to the City of Garretson, Minnehaha County, South Dakota, is in accordance with and not in conflict with the system of streets and alleys as set forth by the City Council of the City of Garretson, South Dakota, and that such plat has been prepared according to law, and that all municipal taxes and special assessments, if any, upon said property have been fully paid.

Therefore, be it resolved by the City Council of Garretson, South Dakota, that the said plat be, and is hereby approved, and the City Auditor is hereby directed to endorse on said plat a copy of this resolution and certify the same thereon.

Adopted this 2nd day of August, 2016.

Tim Mullin
Mayor

(SEAL)

ATTEST:

Anna N. Uhl
City Finance Officer

Publication:
Effective Date:

Published once at the approximate cost of _____.

- Resolution 2016-11 Pierret Tract 2 - Hofer made a motion to approve Resolution 2016-11, Bonte 2nd, 5 Ayes, 0 Nays. Motion passed.

RESOLUTION #2016-11

RESOLUTION OF CITY COUNCIL

WHEREAS, it appears from examination of the plat known and described as LOT 1 AND LOT 2 OF PIERRET'S ADDITION to the City of Garretson, Minnehaha County, South Dakota, is in accordance with and not in conflict with the system of streets and alleys as set forth by the City Council of the City of Garretson, South Dakota, and that such plat has been prepared according to law, and that all municipal taxes and special assessments, if any, upon said property have been fully paid.

Therefore, be it resolved by the City Council of Garretson, South Dakota, that the said plat be, and is hereby approved, and the City Auditor is hereby directed to endorse on said plat a copy of this resolution and certify the same thereon.

Adopted this 2nd day of August, 2016.

Tim Mullin, Mayor
Mayor

(SEAL)

ATTEST:

Anna N. Uhl
City Finance Officer

Publication:
Effective Date:

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- Resolution 2016-12 Park Board - Discussion ensued. Hoskins made a motion to adopt as amended, Hofer 2nd, 5 Ayes, 0 Nays. Motion passed. Hoskins requested an ad placed in the Gazette stating that the City will be accepting applications for park board members from the community. They must include a letter of interest stating why they would want to be park of this board.

RESOLUTION 2016-12

A RESOLUTION CREATING AND ESTABLISHING A PARK ADVISORY COMMITTEE FOR THE PURPOSE OF PROVIDING RECOMMENDATIONS TO THE COUNCIL AND DESIGNATED AS THE CITY OF GARRETSON PARK ADVISORY COMMITTEE

WHEREAS, the City Council is of the opinion that it is in the public interest to provide the citizens of Garretson with additional input on the care, regulation and management of the city parks.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL

SECTION 1. PARK ADVISORY COMMITTEE

There is hereby created and established a committee to be entitled and designated as the Garretson Park Advisory Committee.

SECTION 2. FUNDING

- A. Funding, if deemed necessary, for the committee shall be budgeted by the City Council.
- B. Funding for expenditures shall be determined by the Garretson City Council.

SECTION 3. DUTIES, RESPONSIBILITIES, AND AUTHORITY OF THE COMMITTEE

The committee shall be specifically responsible but not limited to the following:

“The Park Advisory Committee is established for the purposes of investigation and providing recommendations to the Garretson City Council as to

matters pertaining to the care, regulations, and management of the City's Public Parks and operating a system of public recreation.”

SECTION 4. ORGANIZATION OF THE COMMITTEE

- A. **Membership:** The committee shall consist of five (5) voting members: one (1) shall be a Council member, (Parks and Recreation Committee representative), and four (4) shall be from the public. The Committee will also contain a maximum of two (2) non voting advisory members from the city staff.

The voting and non voting members of the Committee shall be appointed by the Mayor and shall be confirmed by the City Council. Consideration should be given to mirror the membership to the community at large.

- B. **Terms:** Terms of the Public members: The first year committee will determine one, two three, and four year terms to make one position expire each year. Successive terms shall be for a period of four (4) years.

Term of the Council member: The Council member shall be appointed by the Mayor and serve on an annual basis.

- C. **Elected Officers:** The Park Advisory Committee shall, each May in odd numbers years, elect from its members a chairperson and vice-chairperson. The term of office shall be two (2) years.
- D. **Secretary:** The chairperson of the committee shall appoint the secretary of said committee. It shall be the duty of the secretary to send all notices for the meeting of said committee; keep and preserve the minutes; have custody and keep all documents and papers filed with said committee; provide copies of all documents to the Finance Officer; and perform such other duties and may be prescribed by said committee, with approval of the City Council. This person may not be a member of the Committee.
- E. **Reporting to the City Council:** The Council member serving on the Committee will advise and consult with the City Council and city officials as to the work and recommendations of said committee.
- F. **Meeting:** The committee shall meet once each month, (if there is business to conduct), and may also meet on the call of the chairperson or Mayor. Notice of all meetings shall be posted 24 hours prior to the meeting.
- G. **Quorum:** Three (3) voting members will constitute a quorum.

Adopted this 2nd day of August, 2016.

Tim Mullin
Mayor

ATTEST:

Anna N Uhl
Municipal Finance Officer

(SEAL)

Old Business:

- Garbage Haulers Bids - Hoskins move to accept the lowest bid of \$1425 from VanDykes Sanitation for annual service, Sanders 2nd, 2 Ayes, 3 Nays, 1 Absent. Motion failed due to lack of majority. Hofer made a motion to accept Garbage-N-More's bid \$2040 for annual service, Bonte 2nd, 2 Ayes, 3 Nays, 1 Absent. Motion failed due to lack of majority. Beaner made a motion to accept the lowest bid for 1 year and to request a 3 year bid next year, Hoskins 2nd, 3 Ayes, 2 Nays, 1 Absent. Motion failed due to lack of majority. Uhl will contact both services and request 3 year bids.
- Second Saturdays -- Grow Garretson would like to request street closure and a liquor license for the wine walk scheduled for August 13. The event is currently scheduled from 6pm-9pm. The Grow Garretson group would like to continue to offer Second Saturdays from Spring to Fall each year. Hoskins made a motion to allow for the street closure on the intersection of Main and 3rd for the Second Saturdays on August 13, Beaner 2nd, 4 Ayes, 1 Nay, 1 Abstain. Motion passed. Beaner made a motion to approve the temporary liquor license for Grow Garretson, Bonte 2nd, 2 Ayes, 1 Nay, 2 Abstain, 1 Absent. Motion failed due to lack of majority. Uhl will publicize notice and will have meeting at 7:30am Thursday, August 11, 2016.
- Nuisance Property - Tronson presented information and concern about Mark Williamson's property as a nuisance, safety concern, and animal control issue. Council discussed that many items have been picked up and reorganized however many items remain. Uhl will give a 2nd notice and request for cleaning up the property with a deadline of August 19th. Beaner requested that ordinance officer discussion to be added to the next agenda.

New Business:

- JC Foundation Liquor License -- Hermanson spoke on behalf of the JC Foundation that the group is planning a kickball tournament and rededication of the JC Complex scheduled for August 27-28th. The organization is requesting a temporary malt beverage license for the event. Hoskins made a motion to approve the request of a temporary malt beverage license for Aug 24-28, Sanders 2, 5 Ayes, 0 Nays, 1 Absent. Motion passed.
- Street Project Bids -- Uhl presented the amounts of the street overlay project for Dows. Nussbaum presented information concerning the project. Hoskins made a motion to approve low bid of \$48,485.20 submitted by Blacktop Paving/Journey Group, Beaner 2nd 5 Ayes, 0 Nays, 1 Absent. Motion passed.
- Street Sweeper- Council discussed purchasing a different street sweeper versus repairing existing as well as all contributing factors. Hofer made a motion to put a street sweeper out for bid requests, Sanders 2nd, 4Ayes, 1 Nay, 1 Absent. Motion passed. Hoskins made a motion to surplus current sweeper, Hofer 2nd, 4 Ayes, 1 Nay, 1 Absent. Motion passed.

Committee Reports:

Minnehaha County Sheriff – No representative present.

Garretson Fire Department – Frerk presented. 8 Calls in May with 155 work/training hours; 9 Calls in June with 402 work/training hours.

Garretson Ambulance – Penning presented information that had been discussed at the County Commissioners Meeting. Dr. Luther was present at the commissioners meeting to discuss licensing of ambulances and state that the Garretson Ambulance was in compliance. Provisional budget set by the county is currently at \$50,000 which is the same as last year.

Natural Gas

- **Natural Gas Prices** - Uhl presented. Council member Hofer made a motion to accept natural gas prices as recommended, Bonte 2nd, 5 Ayes, 0 Nays, 1 Absent. Motion passed.

Water, Sewer and Streets – Nussbaum presented. Council discussed the letter received and published by Ralph Scheurs concerning the 3rd Street Project and the Bike Trail. Nussbaum stated that water and sewer lines in this area are original. The project is still planned for 2017 and funding options are being pursued. Nohava presented the need for the fire hydrant sizes to be considered with the 3rd St. Project. Council discussed incorporating street repairs into the 5 year plan.

Parks & Cultural Recreation

- Splitrock Park – Council discussed people walking on the dam and the sign that is present stating that it is not allowed.
- Devil's Gulch - None.
- JC Complex – Summer help has been working on the bleachers.
- Pool -- Council continued to discuss the issue of the pool board not wanting play ground equipment, but the City's insurance covers the pool. There are liability concerns with the existing equipment. Tana Clark did apply for a grant for \$10,000 to purchase new playground equipment for the swimming pool and did receive it. Uhl will request a pool board representative at the next council meeting. A citizen did voice a concern about the swimming pool being closed during it's normal business hours due to low attendance. The citizen stated that they have taken their children to the pool during the week as well as during family swim on Sundays, and when they arrived the pool was closed. They stated that the kids were very disappointed that they couldn't go swimming. Many families can't go swimming until after work.

Garretson Industrial Development –Bonte presented.

Finance –Uhl presented 2017 Proposed Budget and Capital Outlay. A 5 year plan project was included at the estimated cost of \$25,000.

Other Business Brought Before the Council:

- Hofer met with Nick Fosheim Director of MCEDA to discuss the industrial projects that have passed on Garretson. MCEDA will compile more information concerning this as well as a look at target businesses fitting for our community.
- Jacobsen has quartzite rock and a flag pole that he is willing to donate for the new Welcome to Garretson stone being placed on the corner of Dows and Oak.
- Nussbaum presented information about the future revisions of the zoning ordinance as well as some garage requests.
- Hofer would like to have sidewalks on the next agenda with subdivisions so that each area can be addressed.

Executive Session: None

9:11 pm Sanders made a motion to adjourn, Hoskins 2nd, 5 Ayes, 0 Nays, 1 Absent. Meeting Adjourned.

Tim Mullin, Mayor

ATTEST

Anna N. Uhl
Finance Officer

(Unapproved)

Published once at the approximate cost of _____.