

**City of Garretson
September 12, 2016**

The City Council of the City of Garretson, Minnehaha County, South Dakota met in regular session on Monday, September 12, 2016 at 6:30 p.m. at City Hall, with Mayor Tim Mullin presiding.

6:30 P.M. Mayor Mullin called the regular meeting to order with the Pledge of Allegiance.

ROLL CALL: Tim Mullin – Mayor
Gloria Sanders – Ward I
William Hoskins – Ward I
Dave Bonte – Ward II
Thomas Lines – Ward II - absent
Greg Beaner – Ward III
Richelle Hofer -- Ward III

OTHERS IN ATTENDANCE: Craig Nussbaum, Anna Uhl, Garrick Moritz, Mark Rozeboom- GFD, Kelli Schleuter, Nicole & Dave Higgins, Doug Grimsrud, Morgan Williams, Karla Godbey, Leah Konechne, Jason Bohl, Capt. Mike Walsh, and Jodi Gloe. (NOTE: All attendees hereinafter to be referred to by last name and first initials when necessary)

CONSENT AGENDA APPROVAL:
A: Agenda – 09-12-2016 Regular Meeting
B: Claims Approved Dated 09-12-2016
C: Minutes 08-02-2016

Council member Hofer made a motion to approve the Consent Calendar Agenda, Hoskins 2nd, 5 Ayes, 0 Nays, 1 Absent. Motion passed.

MONTHLY REPORT OF VOUCHERS PROCESSED			
FOR THE SEPTEMBER 12, 2016 REGULAR MEETING			
Payroll-Mayor & Council	Gross Amount	-	
Payroll-Finance Office	Gross Amount	3,549.99	
Payroll-Water	Gross Amount	3,514.30	
Payroll-Sewer	Gross Amount	2,553.04	
Payroll-Natural Gas	Gross Amount	2,834.63	
Payroll-Streets	Gross Amount	2,128.66	
Payroll-Branch Pile	Gross Amount	549.32	

Payroll-Pool	Gross Amount	5,732.10		
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Payroll-Parks	Gross Amount	2,922.83		
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Payroll-SRP Info Ctr	Gross Amount	1,368.13		
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Payroll-SRP Camping	Gross Amount	-		
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Payroll-DG Info Ctr	Gross Amount	1,226.23		
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Payroll-Gvmnt. Buildings	Gross Amount	838.25		
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Payroll-Snow Removal	Gross Amount	277.69		
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TOTAL	Gross Amount	27,495.17		
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Alliance Communications - Garretson	Phone - September	683.00		
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A-Ox	rent	48.19		
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Aramark	Rug Service	219.45		
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Avesis	insurance	18.30		
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Border States	NG Supplies	840.75		
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Brandon Ace	screws	191.51		
Brandon Lumber	boards	354.86		
Campbell Supply	Shop supplies	384.89		
CHS Eastern Farmers	spray	291.11		
Cleveland Metal & Repair	sickle bar	650.09		
Dakota Supply Group	water parts	292.65		
Danielson, Linda	Cleaning	120.00		
Dean's Distributing	shop oil	369.00		
Dept of Labor	lab services	30.00		
Don's Auto	repairs	228.16		
First Bank & Trust	Collections	100.00		
First Bank & Trust -CC	NG Supplies, park, postage	226.19		
Garretson Commercial Club	advertising subsidy	3,000.00		
Garretson Food Center	Misc. supplies	111.99		

Garretson Gazette	publications	537.31		
Garretson Volunteer Fire	subsidy request	32,456.00		
Hawkins Water Treatment Group	Chemicals for pool	1,218.86		
Highway Improvement	crack sealing	16,071.46		
Jesse James Country Store	Fuel	839.63		
Johnson, Tait	mowing	75.00		
Lacey's	SRP port. restrooms	680.00		
Mac's	hardware	102.59		
MC&R	pool parts, steps, sand	332.21		
Menards east	paint, marking paint, park	242.13		
MCWC	Water Purchased	13,131.30		
Mudder, Dave	painting concession stand	530.69		
Myrl & Roys	gravel	958.78		
Palisades Oil	fuel	226.49		

Pitney Bowes	rent	143.91		
Principal Financial	EAP	318.94		
Sams Club	DG Supplies	241.34		
Sanders Printing	fold stmts	25.00		
Schuneman Equipment	parts	136.91		
Sioux Falls Humane Society	services	75.00		
SD Retirement	retirement	2,801.57		
Stevenson's Asphalt	street repairs	12,200.00		
Unemployment	2nd quarter	155.75		
Verizon Wireless	Cell Phones	346.99		
Wellmark	insurance	2,270.20		
XCEL Energy	Street Lighting	2,748.72		
TOTALVOUCHERS		97,026.92		

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TOTAL VOUCHERS & PAYROLL		124,522.09	
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Ordinances & Resolutions:

- Ordinance 627 Amending Title 3 Animals - Hoskins moved to adopt Ordinance 627, no 2nd. Motion dies. Sanders made a motion to adopt Ordinance 627 with submitted changes, Hoskins 2nd. Motion died. Hofer made a motion to remove chickens section 3-2-30, Beaner 2nd, 4 Ayes, 1 Nay (Sanders), 1 Absent. Motion passed. Hofer made a motion to change section 3-2-26 from 3 domestic pets to 5 domestic pets, Hoskins 2nd, 5 Ayes, 0 Nays, 1 Absent. Motion passed. Hofer made a motion to adopt Ordinance 627 with the changes, 4 Ayes, 1 Nay (Sanders), 1 Absent. Motion passed.
- Ordinance 628 - 2017 Appropriations -- 2nd Reading. Hofer expressed the need for the Capital Improvement Plan in the 2017 budget. Hoskins agreed and suggested cutting subsidies to offset the expense. Mullin suggested that once the sale of the land is complete, the funds may be used to help offset the cost of the Capital Improvement Plan. Hoskins made a motion to develop a long range capital plan in 2017, Beaner 2nd, 5 Ayes, 0 Nays, 1 Absent. Motion passed. Hoskins made a motion to cut the overage from the 3rd Penny Sales Tax Fund, Bonte 2nd, 5 Ayes, 0 Nays, 1 Absent. Motion passed. Hoskins made a motion to cut the Garretson Fire Department subsidy to \$40,000, cut the Sidewalks/Trails in the Capital Outlay to \$10,000, and cut Garretson Commercial Club subsidy to \$1000, Beaner 2nd, 4 Ayes, 1 Nay, 1 Absent Motion passed. Hoskins made a motion to accept Ordinance 628 as amended, Bonte 2nd, 5 Ayes, 0 Nays, 1 Absent. Motion passed.
- Ordinance 629 - Zoning -- tabled
- Resolution 2016-13 -- Discussion ensued. Hofer made a motion to adopt as amended, Beaner 2nd, 5 Ayes, 0 Nays, 1 Absent. Motion passed.

2017 CAPITAL OUTLAY ACCUMULATIONS RESOLUTION # 2016-13

WHEREAS, the City Council of the City of Garretson, South Dakota, under authority of SDCL 9-21-14.1, authorizing the accumulation of funds for capital outlay purposes for the year 2017, and

WHEREAS, as required by SDCL 9-21-14.2, the purpose and maximum amount of this accumulation must be clearly stated, and

WHEREAS, the City Council of the City of Garretson acknowledges that, according to SDCL 9-21-14.2, these accumulated amounts must be expended within 60 months from the date of resolution establishing said accumulation and any accumulated funds deemed no longer necessary shall revert to the general fund, and

WHEREAS, according to standard accounting principles as established by the SD Department of Legislative Audit by direction of SDCL, these amounts should instead be a part of the general fund as a restricted cash account.

NOW THEREFORE, be it resolved by the City Council of the City of Garretson, that a capital outlay accumulation of \$3,500.00 be established for a pickup; \$2,720.00 be established for a Mower; \$10,000.00 be established for a Front End Loader; \$5,000.00 for the Ambulance; \$3,280.00 for Parks (JC's SRP, DG and New) Maintenance; \$5,000.00 for Swimming Pool; \$2,500.00 be established for a Building Improvements; \$23,000.00 for sidewalks/bike trails, \$50,000.00 for Sewer Maintenance; \$10,000.00 for Natural Gas Maintenance; and \$17,000.00 for Long Range Capital Planning. Total restricted cash for 2017 is estimated at \$132,000.00.

Total restricted cash account balance, including 2017 amounts therefore is estimated at \$421,436.00. Total accumulations, including 2017 accumulations, for designated accounts are estimated as follows: Street Equipment \$65,396.00; Pickup \$28,700.00; Mower \$16,780.00; Front End Loader \$40,000.00; Ambulance \$5,877.21; Street Maintenance \$52,280; Parks Maintenance (JC's, SRP, DG, New) \$43,280.00; Swimming Pool \$30,000.00; Building Improvements \$500.00; Sidewalks/Bike Trails \$53,000.00; Sewer Maintenance \$100,000.00; Natural Gas Maintenance \$20,000.00; and Long Term Capital Plan \$17000.00.

Adopted this 12th day of September, 2016.

Timothy Mullin

Mayor of the City of Garretson

(SEAL)

ATTEST:

Anna N. Uhl
City Finance Officer

Publication:
Effective Date:

Old Business:

- Park Board Formation -- Uhl updated council on interest. Uhl will be placing an ad in the Gazette to fill positions before 2017.
- Garbage Haulers Bids - Hoskins moved to accept the lowest bid of \$1425 from VanDykes Sanitation for annual service. Motion dies due to lack of 2nd. Hofer made a motion to accept the higher local bid of \$2040 a year for 3 years from Garbage-N-More, Bonte 2nd. Discussion ensued. Hofer amended her motion to accept the higher bid from Garbage- N- More for one year, Bonte 2nd, 2 Ayes, 3 Nays, 1 Absent. Motion died due to lack of majority. Beaner made a motion to accept VanDykes bid of \$1425 per year for 3 years, Sanders 2nd, 3 Ayes, 2 Nays, 1 Absent. Motion died due to lack of majority. Council and employees discussed concerns that Garbage-N-More's service in the past was not regular and that the park had been forgotten from time to time. The other concern is that the city was in fact being charged for the correct size container as well as whether the dumpsters had lids on them. Bonte made a motion to accept a 1 year contract from VanDykes, Hoskins 2nd. Bonte withdrew his motion. Hoskins made a motion to accept a 1 year contract with Garbage-N-More with monthly payments based on performance of garbage services provided, Hofer 2nd, 4 Ayes, 1 Nay, 1 Absent. Motion passed.
- Street Sweeper - Hofer made a motion to sell the currently surplus street sweeper to the City of Valley Springs for the amount of \$11,500.00, Beaner 2nd, 5 Ayes, 0 Nays, 1 Absent. Motion passed. Bonte made a motion to accept the single bid received for a newer street sweeper from Sanitation Products in the amount of \$70,000.00, Hoskins 2nd, 5 Ayes, 0 Nays, 1 Absent. Motion passed.
- Nuisance Property - Council discussed current active nuisance properties. It was agreed that Mark Williamson had cleaned up his property. Ron Eitrem's property was also discussed as well as Wood-n-Tees. Uhl will request their presence at the next council meeting. The garage at 509 Essex will be removed as soon as the contractor is available.
- Bike Trail - tabled
- Sidewalks - tabled

8:21 pm Council took a short break

8:27pm Council resumed regular session

New Business:

- 5 Year Plan -- Council discussed with the passing of Ordinance 628 - 2017 Appropriations.
- MCEDA Appointment -- Hoskins made a motion to appoint Hofer as the MCEDA representative for the City of Garretson, Bonte 2nd, 5 Ayes, 0 Nays, 1 Absent. Motion passed.

Committee Reports:

Minnehaha County Sheriff – Capt. Walsh was present to discuss the vandalism in town. Capt. Walsh discussed each individual incident and suggested the installation of surveillance cameras. Capt. Walsh also stated that the crime is directly proportionate to the population. In Minnehaha County, the population has grown and the crime rate remains the same. Crime itself has increased due to increased population, but the rate remains the same.

Garretson Fire Department – Rozeboom presented. 20 Calls in July with 132 work/training hours; 9 Calls in August with 102 work/training hours. YTD 86 calls, 1628 work/training hours.

Garretson Ambulance – no representative present.

Natural Gas

- **Natural Gas Prices** - Uhl presented. Council member Hofer made a motion to accept natural gas prices as recommended, Bonte 2nd, 5 Ayes, 0 Nays, 1 Absent. Motion passed.

Water, Sewer and Streets – Nussbaum presented. Some patch work has been completed and planning for next year's project is underway. Uhl discussed the need for a street front footage assessment as many cities have to pay for the yearly repairs, chip seal, etc. This would allow the 2nd Penny Sales Tax to be used solely for the major street projects. Hofer recommended to have something set up for the next council meeting.

Parks & Cultural Recreation

- Splitrock Park – Big Dam Party was a success with many visitors. Thank you to Hofer, Hoskins, and Mullin for participating in the ribbon cutting.
- Devil's Gulch - None.
- JC Complex – Upcoming softball games.
- Pool -- Pool board members (Konechne, Grimsrud, Bohl, Godbey) discussed different areas of the pool that needed repairs, concern about frost continuing to damage the larger cracks, security cameras, painting, and roof. Konechne suggested the installation of a basketball hoop near the deeper end of the pool. She also stated that people from surrounding communities came to the Garretson Pool because it had a more open area to swim verses those in other communities having too much equipment. Uhl has received a bid for surveillance cameras and will be contacting vendor to install. Playground equipment was discussed further.

Garretson Industrial Development –Bonte presented.

Finance – Uhl presented.

Grow Garretson - Both 2nd Saturdays were very successful. The goal of these events are not to benefit the Grow Garretson Committee. The goal is to help increase exposure for the local businesses. The Grow Garretson Committee will be featured in the next MCEDA newsletter.

Other Business Brought Before the Council:

Executive Session: 9:34pm per SDCL 1-25-2(1) Personnel Hofer made a motion to enter into executive session, Bonte 2nd, 5 Ayes, 0 Nays, 1 Absent. Motion passed.

9:41 Council returned to regular session.

Any Action Resulting from Executive Session:

Beaner made a motion to approve a 3% annual wage increase for Nussbaum, Hofer 2nd, 5 Ayes, 0 Nay, 1 Absent. Motion passed.

9:42 pm Hofer made a motion to adjourn, Bonte 2nd, 5 Ayes, 0 Nays, 1 Absent. Meeting Adjourned.

Tim Mullin, Mayor

ATTEST

Anna N. Uhl
Finance Officer

(Unapproved)

Published once at the approximate cost of _____.