

Jan 29, 2018

The Planning and Zoning Commission of the City of Garretson, Minnehaha County, South Dakota met in regular session on Monday Jan 29, 2018, at 6:30 p.m. at City Hall, with Mayor Tim Mullin presiding.

6:30 P.M. Mayor Mullin called the regular meeting to order with the Pledge of Allegiance.

ROLL CALL: Tim Mullin – Mayor
Gloria Sanders – Ward I
William Hoskins – Ward I
Dave Bonte – Ward II
Dwayne Jacobson – Ward II
Greg Beaner – Ward III
Richelle Hofer -- Ward III - 6:33pm

OTHERS IN ATTENDANCE: Craig Nussbaum, Anna Uhl, Chad Hanisch - Infrastructure Design Group, Thad Roberts - Sayre Associates, Kristen Benidt - SECOG, and Carrie Morritz. (NOTE: All attendees hereinafter to be referred to by last name and first initials when necessary)

CONSENT AGENDA APPROVAL:

A: Agenda – 01-29-2018 Regular Meeting

Council member Jacobson made a motion to approve the Consent Calendar Agenda, Sanders 2nd, 5 Ayes, 0 Nays, 1 Absent. Motion passed.

New Business:

- Comprehensive Plan - SECOG - Benidt presented information about updating the city's comprehensive plan. Benidt explained that a comprehensive plan is required by state statute but is not required to be updated within a certain time frame. The City of Garretson's has not been updated for several years. A comprehensive plan is needed to plan for growth and development pertaining to land use. The purpose is to provide some predictability about potential land uses and timing of development. It assists with the zoning and is incorporated into a CIP. This is the first meeting of several and may take up to 9 months to complete. Benidt informed the council what a comprehensive plan is, how and when to involve the public, and the current and past demographics of the city. Next meeting will be February 5th at 8pm to discuss environmental constraints and infrastructure assessments.
- Capital Improvement Plan -- Infrastructure Design Group does complete Capital Improvement Plans for cities. This can be a 5-10+ year plan based on how your city anticipates on using the plan. Sayre Associates does not complete Capital Improvement Plans, however they do supply engineering information as requested. Sayre has been our city engineer for several years and would be able to supply infrastructure history and future expectations. A capital improvement plan is a tool used for planning developments, growth, justifying expenses and prioritizing. Infrastructure will provide a contract at the next city council meeting to begin a CIP.
- Other Items - Roberts stated that the DENR had replied with 15 comments which have all been addressed. One item was pertaining to the EPA and Roberts is waiting for a letter from them. Timeline for construction is 2018 - Main and 3rd St.; 2019 - Truck Route. Open Houses will be scheduled after bid has been awarded.

7:47 pm Hoskins made a motion to adjourn, Bonte 2nd, 6Ayes, 0 Nays. Meeting Adjourned.

Tim Mullin, Mayor

ATTEST

Anna N. Uhl
Finance Officer

(Unapproved)

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