

City of Garretson
Nov 6, 2017

The City Council of the City of Garretson, Minnehaha County, South Dakota met in regular session on Monday, Nov 6, 2017, at 6:30 p.m. at City Hall, with Mayor Mullin presiding.

6:30 P.M. Mayor Mullin called the regular meeting to order with the Pledge of Allegiance.

ROLL CALL: Tim Mullin – Mayor
 Gloria Sanders – Ward I
 William Hoskins – Ward I
 Dave Bonte – Ward II -- absent
 Dwayne Jacobson – Ward II
 Greg Beaner – Ward III
 Richelle Hofer -- Ward III

OTHERS IN ATTENDANCE: Anna Uhl, Carrie Morritz, Curt Stoltenberg - Frontline Ag, Thad Roberts and Tyson Hasz - Sayer & Associates, Chad Hanisch - Infrastructure Design Firm, Colleen Collier, Marlyn Conrad, Jeff Frerk - GFD, Leah Konechne, and Jason Bohl - Garretson Swimming Pool. (NOTE: All attendees hereinafter to be referred to by last name and first initials when necessary)

CONSENT AGENDA APPROVAL:
 A: Agenda – 11-6-2017 Regular Meeting
 B: Claims Approved Dated 11-6-2017
 C: Minutes 10-02-2017 Regular Meeting Council

Council member Hofer made a motion to approve the Consent Calendar Agenda, Jacobson 2nd, 5 Ayes, 0 Nays, 1 Absent. Motion passed.

MONTHLY REPORT OF VOUCHERS PROCESSED
 FOR THE NOVEMBER 6, 2017 REGULAR MEETING

Payroll-Mayor & Council	Gross Amount	0
Payroll-Finance Office	Gross Amount	3614
Payroll-Water	Gross Amount	1794.96
Payroll-Sewer	Gross Amount	1794.96
Payroll-Natural Gas	Gross Amount	2376.48
Payroll-Streets	Gross Amount	1220.1
Payroll-Branch Pile	Gross Amount	0
Payroll-Pool	Gross Amount	0
Payroll-Parks	Gross Amount	1084.07
Payroll-Gvmnt. Buildings	Gross Amount	574.86
Payroll-Snow Removal	Gross Amount	0
Payroll-SRP Info Ctr	Gross Amount	0
Payroll-SRP Camping	Gross Amount	0
Payroll-DG Info Ctr	Gross Amount	0
TOTAL	Gross Amount	12,459.43

Alliance	services	783.00
A-Ox	rent	18.25
Aramark	Rug Service	279.95
Avesis	insurance	18.30
Badger Meter	services	54.00
Border States	NG supplies	2,588.12
Centerpoint	NG purchased	15,348.81
Dakota Supply Group	water supplies	67.60
Dakota Traffic	painting	1,734.70
Danielson, Linda	Cleaning	150.00
Dept of Rev	lab serv.	60.00
Ditch Witch	plow	13,400.00
Don's Auto	repairs	163.00
First Bank & Trust	Monthly Collections	100.00
First Bank & Trust - Credit Card	carwash, shop, computer software	1,321.10

Garretson Food Center	misc supplies	32.69
Garretson Gazette	publications	1,095.94
Groebner	NG supplies	2,275.58
Helpline	Sept Charges	103.04
Jesse James Country Store	Fuel	714.14
Lacey's	restrooms	351.00
Ludens	trailer	4,800.00
Lyle Signs	signs	92.00
MasMedia	website maintenance	197.00
Midwest Boring	NG lines bore	1,744.20
Minnehaha Community Water Corp.	water purchased	8,728.30
Minnehaha County Sheriff	services	18,525.26
Myrl & Roys	street gutter repair	2,961.74
One Call	locates	187.11
Palisades Oil	fuel	67.03
Peterson Excavating	tree removal	12,140.00
Pitney Bowes	supplies	122.38
Principal Financial	insurance	335.66
Sanders Printing	fold bills, NG tags	1,141.15
SD Retirement	retirement	2,029.02
SECOG	dues	10,720.00
Uhl, Anna	travel	121.50
Verizon Wireless	cell phones	663.85
Wellmark	insurance	2,791.84
Williamson, Jason	NG Deposit Refund	46.91
XCEL Energy	Street Lighting	5,129.03
TOTALVOUCHERS		113,203.20

TOTAL VOUCHERS & PAYROLL

125,662.63

Committee Reports:

Minnehaha County Sheriff – No representative present. .

Garretson Fire Department – Frerk reported 116 work hours and 10 calls in September which brings this year's total up to 99 calls. Mullin expressed concern about a member of the fire department making disrespectful comments about city council members on social media. Frerk was aware of the situation and it will be discussed further once the fire chief returns.

Garretson Ambulance – No representative present.

Natural Gas

- **Natural Gas Prices** - Uhl presented. Council member Hofer made a motion to accept natural gas prices as recommended, Hoskins 2nd, 5 Ayes, 0 Nays. Motion passed.

Water, Sewer and Streets – Nussbaum presented information.

Parks & Cultural Recreation

- Split rock Park – Will discuss contract next month.
- Devil's Gulch - Information center is closed. Inmates did a nice job of tree trimming in both parks.
- JC Complex – no report.
- Pool -- Konechne and Bohl presented. A new steel roof has been put on the bathhouse, the liner has been installed, new railings will be installed in the spring. Crete Pro's have installed a new deck and new stairs into the pool. The pool board is looking at additional lighting as well as signage for the surveillance system that was installed.
- Park Board - Moritz presented information.

Garretson Industrial Development –No report

Finance – Uhl presented information.

Grow Garretson - Hofer presented. They are working to sell ads for the new visitors guide for Garretson. Grow Garretson officially has non-profit status.

MCEDA--Hofer presented. MCEDA recently had their annual meeting and continue to focus on community communication.

Old Business:

- **3rd Street/Main Water Sewer Street Project Update:** Roberts and Hasz presented the project to the council. The project will consist of total reconstruction of the water, sewer, streets curb, gutter, and sidewalks everywhere except for 3rd Street east of Rose Avenue which will be a scrape down and street overlay. The 3rd and Main portion will be approximately \$2 million, and the Truck Route portion will cost approximately \$950,000. The plans have not yet been finalized. They are working on a phasing schedule as well as temporary services for the businesses. Hofer asked about ADA compliance. Roberts stated they are planning on meeting the minimum of 4' wide sidewalks with ramps in the residential areas and detectable panels on Main. Hoskins asked if sidewalks were included. Roberts said yes they are and will be on both sides of Granite & Essex, and one side of Railroad. Hanisch stated that the new standards are 5' for sidewalks but that hasn't been put into effect as of yet. Konechne asked if a property currently did not have sidewalks, would sidewalks get added? Mullin stated that they would and Konechne recommended to have three informational meetings to be determined by designated areas of construction within the city. Sayre is planning an open house after the first of the year to allow the public to ask more one-on-one questions. Sayre has done monthly newsletters in other communities providing a time frame for the residents which will allow them to plan accordingly in their neighborhood. Sanders recommended a regular update for the newspaper, Facebook, email listing, etc to help better inform the community. Sanders also asked about if there was a plan to pay for the sidewalk portion. Uhl would like to implement a plan similar to other cities in which a front footage surcharge is paid by every property owner and would be used to install all new sidewalks to make the city uniform. Jacobson asked what is the time frame for completion. Sayre stated it would likely be 6 months or by next fall, it depends on the weather and project phasing. Nussbaum stated that the water main will be increased to 8" which will increase water pressure and hydrant pressure. Currently, the mains are 4" or 6". Shutoff valves will also be installed for future repairs. Hofer asked if there was a plan to continue to upgrade the streets and infrastructure within the City. Roberts stated that a plan has not been set up and in the past the repairs and improvements have always been completed per Nussbaum's request. Hanisch stated that Grow Garretson was wondering about pedestrian bump outs at 3rd and Main as well as lighting options. The lighting has not been finalized and Xcel has been contacted. Right now the plans are about 70% complete. Sanders stated a concerned about snow removal with bump outs. Nussbaum agreed that it would definitely increase the time it takes for snow removal on Main Avenue. Nussbaum stated that with the new sidewalks, they may have to look at additional equipment or policy for sidewalk cleaning on Main as he will not drive the pay loader on the new sidewalks. Moritz thought the bump outs would help to slow the traffic speed on Main. Nussbaum was concerned that it would make our already narrow streets more narrow and reduce the number of parking spots. Hanisch gave the option of increasing the angle for parking on Main which would also eliminate a few parking spots.

New Business:

- **Frontline Business:** Stoltenberg presented a snag in the new business construction on the land purchased by Frontline Ag just North of the Industrial Development area. The business will be needing 400-500 gallons of water per minute or approximately 150,000 gallons of water per day during their seasonal peak time. In order to receive this much water, there would be a minimum of a 6" water main needed. Currently there is a 1" water line that feeds this area. The closest area of town with a 6" water main would be on the north end of the trailer park. After the street project is completed next year, there will be and 8' water line at the end of Main. The City is currently allotted 325 gallons of water per minute by Minnehaha Community Rural Water. The council as well as Stoltenberg, Nussbaum, and Hanisch brainstormed ideas which included a double feed, water storage units, as well as new lines which would have to go under the railroad track and be hung off the bridge and a way to guarantee that they won't freeze. DGR Engineering is currently drawing up some plans with price estimates. The council will discuss further upon receipt of the proposals.
- **Fire Department Roster:** Uhl stated that the insurance company requires an approved roster list of the Fire Department active members listed once a year in the minutes for worker's comp insurance coverage. Council discussed the lack of responsible behavior and poor judgments concerning activities/events of the Fire Department over the past 6 months. Council expressed concern with the City being liable for the fire department. Hoskins approved the active member roster for the GFD for the remainder of 2017 to be revisited in January 2018, Jacobson 2nd the motion, 4 Ayes, 1 Nay (Hofer), 1 Absent. Motion Passed.

<u>Last Name</u>	<u>First Name</u>	<u>Status</u>	<u>Start Date</u>	<u>Years of Service</u>
Beekman	Scott	Active	9/12/2017	0
Braaten	Tim	Active	1/1/2001	16
Compton	Wyatt	Active	4/1/2007	10
Elsinger	Josh	Active	3/1/2016	1
Fetter	Mike	Active	9/12/2017	0
Fink	Todd	Active	4/1/2003	14
Frerk	Jeff	Active	1/1/2010	7
Godbey	Derrick	Active	8/1/2011	6
Heitkamp	Tad	Active	7/1/2005	12
Hofer	JR	Active	1/1/2009	8
Johnson	Jeff	Active	8/1/1999	18
Koglin	Nate	Active	3/1/2016	1
Konechne	Jeff	Active	1/1/2010	7
Larson	Ryan	Active	9/11/2013	4
Linneweber	Cody	Active	7/1/2011	6
Longhenry	Ryan	Active	5/1/2006	11

Olson	Tony	Active	11/1/2001	16
Pierret	Colby	Active	9/12/2017	0
Rozeboom	Mark	Active	6/1/2007	10
Ruml	Francis	Active	7/1/2015	2
Schmid	Levi	Active	7/1/2010	7
Tillma	Rod	Active	6/1/2011	6
Tyrrell	Jacob	Active	8/1/2012	5
Uhlich	Ben	Active	6/1/2015	2
Wagner	Dan	Active	5/1/2014	3
Williamson	Jason	Active	2/1/2012	5

Other Business Brought Before the Council:

- Collier requested that the YIELD Sign be revisited on the corner of Main and 5th as many drivers are confused about who has the right-of-way. Collier suggested that one may become a stop sign as well as adding reflectors on the post. The tree on the corner of Center and 4th is blocking the view of the stop sign.

Ordinances & Resolutions:

- Res. 2017-18 Provisional Legislative Priorities. Hoskins made a motion to approve resolution 2017-18, Hofer 2nd, 5 Ayes, 0 Nay, 1 Absent. Motion passed.

RESOLUTION NO. 2017-18

A RESOLUTION ESTABLISHING THE CITY OF GARRETSON'S PROVISIONAL LEGISLATIVE PRIORITIES FOR THE 2018 STATE LEGISLATIVE SESSION.

WHEREAS, the City Charter states that the Garretson City Council is the policy making and legislative body of the City of Garretson;

WHEREAS, elected county and municipal representatives within Lincoln and Minnehaha counties have identified these priorities for the 2018 Legislative Session and will seek approval from their respective governing bodies and statewide associations;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF GARRETSON, SD:

1. The Garretson City Council supports a reliable statewide emergency radio system that allows users across the state to communicate within and outside of their agencies. In order to sustain this capability and enhance operations locally, statewide, amongst other states, and with federal agencies, the City Council supports state funding initiatives to upgrade the statewide system to the national standard for public safety communications utilized by both federal and state governments known as Project 25 (P25).
2. The Garretson City Council supports repealing the sunset on the 911 surcharge and supports efforts to hold telecom wireless companies accountable for all surcharge remittance on wireless services provided. We also support legislation allowing inflationary increase in the surcharge to keep pace with continued growing costs and inflation.
3. The Garretson City Council supports legislation allowing alternative publication options for local government.
4. The Garretson City Council supports legislation that expands workforce housing opportunities in South Dakota.
5. The Garretson City Council supports legislation to allow a local option, a gross receipts tax on alcoholic beverages, to fund county services.
6. The Garretson City Council urges the state to leave in place maximum local control of tax increment financing (TIF) districts, an economic development tool that has led to millions of dollars in increased property value, benefitting both the state as a whole and the local entities sponsoring the districts, while at the same time maintaining the integrity of the process.

citizen boards, committees, and commissions.

- 8. The Garretson City Council supports legislation that provides funding for drug and alcohol education, intervention, and treatment programs.
- 9. The Garretson City Council supports cooperative activities between county and municipal governments, the protection of existing joint activities, and elimination of barriers that hinder the creation of such arrangements.
- 10. The Garretson City Council supports legislation requiring a property owner who appeals their property assessment to the Office of Hearing Examiners, but fails to appear at the hearing, be assessed by the county \$250 per appeal unless the property owner provides at least 48 hours' notice of their absence.

Date adopted: _____

Mayor

ATTEST:

City Clerk

First Reading: Nov 6, 2017
 Publication Date: Nov 15, 2017
 Effective Date: Dec 6, 2017

Published once at the approximate cost of _____

- Res. 2017-19 Conrad Plat. Read by Hofer. Beaner made a motion to approve resolution 2017-19, Jacobson 2nd, 5 Ayes, 0 Nay, 1 Absent. Motion passed.

RESOLUTION #2017-19

RESOLUTION OF CITY COUNCIL

WHEREAS, it appears from examination of the plat known and described as LOTS 1, 2 & 3 BLOCK 6 of Riverview Third Addition to the City of Garretson, Minnehaha County, South Dakota, prepared by Eugene F. Maurice, a duly licensed land surveyor, is in accordance with and not in conflict with the system of streets and alleys as set forth by the City Council of the City of Garretson, South Dakota, and that such plat has been prepared according to law.

Therefore, be it resolved by the City Council of Garretson, South Dakota, that the plat known and described as Lots 1, 2 & 3 Block 6 of Riverview Third Addition to the City of Garretson, Minnehaha County, South Dakota, prepared by Eugene F. Maurice, be and the same is hereby approved and the description set forth therein on the accompanying Surveyor's Certificate shall prevail.

Adopted this 6th day of November, 2017.

Tim Mullin
Mayor

(SEAL)

ATTEST:

Anna N. Uhl
City Finance Officer

Publication: Nov 15, 2017
 Effective Date: Dec 6, 2017

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- Ord. 634-2017 Supplemental Appropriations: 1st Reading. No Action Taken.

Executive Session: None

8:06 Hoskins made a motion to adjourn the meeting, Hofer 2nd, 5 Ayes, 0 Nays. Meeting adjourned.

ATTEST

Tim Mullin, Mayor

Anna N. Uhl
Finance Officer

(Unapproved)

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