

**City of Garretson**  
**August 6, 2018**

The City Council of the City of Garretson, Minnehaha County, South Dakota met in regular session on Monday, Aug 6, 2018, at 6:30 p.m. at American Legion, with Mayor Beaner presiding.

6:30 P.M. Mayor Beamer called the regular meeting to order with the Pledge of Allegiance.

**ROLL CALL:** Greg Beaner – Mayor  
 Greg Franka – Ward I  
 William Hoskins – Ward I  
 Dave Bonte – Ward II - absent  
 Dwayne Jacobson – Ward II  
 Jodi Gloe – Ward III  
 Richelle Hofer -- Ward III

**OTHERS IN ATTENDANCE:** Anna Uhl, Craig Nussbaum, Carrie Moritz, Kelli Schleuter, Colleen Collier, Mary Ann Carlson, Chad Hanisch, Doris Nedved, John Brinkman, Denise Schmidt, Mike and Sue Jensen, Mary Frerk, David Shelton, Anthony Carver - Jurassic Arbor Care, and Dan Clay - Clay Agronomics and Arbor Care.  
 (NOTE: All attendees hereinafter to be referred to by last name and first initials when necessary)

**CONSENT AGENDA APPROVAL:**

- A. Agenda – 08-06-2018 Regular Meeting
- B. Claims Approved Dated 08-06-2018
- C. Minutes 07-02-2018 Regular Meeting

Council member Hoskins made a motion to approve the Consent Calendar Agenda, Gloe 2<sup>nd</sup>, 5 Ayes, 0 Nay, 1 Absent. Motion passed.

**MONTHLY REPORT OF VOUCHERS PROCESSED  
 FOR THE AUGUST 6, 2018 REGULAR MEETING**

Payroll-Mayor & Council	Gross Amount	0
Payroll-Finance Office	Gross Amount	3792.23
Payroll-Water	Gross Amount	1828.23
Payroll-Sewer	Gross Amount	1828.23
Payroll-Natural Gas	Gross Amount	2122.74
Payroll-Streets	Gross Amount	1339.18
Payroll-Branch Pile	Gross Amount	35
Payroll-Pool	Gross Amount	9341.58
Payroll-Parks	Gross Amount	6627.4
Payroll-SRP Info Ctr	Gross Amount	0
Payroll-SRP Camping	Gross Amount	0
Payroll-DG Info Ctr	Gross Amount	958.65
Payroll-Gvmnt. Buildings	Gross Amount	789.06
Payroll-Snow Removal	Gross Amount	0

**TOTAL Gross Amount 28,662.30**

Alliance Communications - Garretson	Phone Service	802.03
American Engineering Testing	lab services	318.00
A-Ox	rent	37.52
Aramark	rug service	648.83
Avesis	insurance	62.58
Badger Meter	cellular service	54.00
Blue Otter	NG survey	494.25
Border States	NG supplies	791.42
Brandon Ace	shop supplies	311.66
Centerpoint	NG	858.45
Champion Tree Service	tree removal	4,500.00
CHS Eastern Farmers	spray	89.95
Don's Auto	mower and park truck repairs	10.00
Dakota Supply Group	water parts	71.60
Dean's Distributing	oil	432.25
Dept of Revenue	lab services	30.00
First Bank & Trust	collections	100.00
First Bank & Trust	meal, dg, post, office	1,430.63

Garbage-n-more	garbage service	170.00
Garretson Ambulance	subsidy	10,000.00
Garretson Food Center	bldg, park, DG supplies	434.71
Garretson Gazette	publications	550.06
Geotek Engineering	field density tests	2,984.50
Haarsma	3rd Payment Request	140,000.00
Hanson, James	reimburse for paint	42.39
Hawkins Water Treatment Group	Pool	2,668.01
Helpline	NG phone service	108.00
Infrastructure	ind park utility engineering	10,137.70
Jesse James Country Store	Fuel	1,425.83
Johnson, Tait	mowing	200.00
Kibble Equipment	parts	511.08
Lacey's	SRP restroom	1,160.00
Mac's Hardware	supplies	29.74
MasMedia	website	300.00
Meierhenry Sargent	legal services	6,390.00
Menards-East	marking paint	134.30
Metering & Tech Solutions	programmer	128.93
Michael Todd	Signs	1,143.09
MCWC	water	11,484.80
MC&R Pools	rope, themometer	56.21
Minnehaha County Sheriff	services	18,955.69
Monarch Sales	t-shirts	1,140.00
One Call	locates	200.48
Palisades Oil	fuel	280.31
Plunkets	pest control	106.50
Quill	supplies	69.00
Sander's Printing	fold bills	146.35
Sayre & Assoc	engineering	54,514.17
Schleuter Construction	1st draw on shed	8,000.00
SD Assoc of Rural Water	dues	550.00
SDML	conference, training	125.00
Sioux Falls Humane Society	services	100.67
South Dakota Retirement	May, June	2,727.42
Steve's Electric	JC Water & Pool Fountain	203.55
The Treasure Chest	rent	39.27
Tri-State Door	repair door	213.50
Thiz, That & Thingz	DG novelties	410.62
Uhl, Anna	mileage	102.32
Verizon	service	331.87
Weiland, Jennifer	reimburse for DG	6.93
Wellmark	insurance	602.65
XCEL Energy	electricity	2,019.19
<b>TOTALVOUCHERS</b>		<b>291,948.01</b>
<b>TOTAL VOUCHERS &amp; PAYROLL</b>		<b>320,610.31</b>

#### Resolutions & Ordinances

- Res. 2018-15 Conrad Plat. Read by Hofer. Hoskins made a motion to approve Resolution 2018-15, Hofer 2nd, 5 Ayes, 0 Nays, 1 Absent. Motion passed.

RESOLUTION # 2018-15

RESOLUTION OF CITY COUNCIL

WHEREAS, it appears from examination of the plat known and described as LOTS 7 BLOCK 2 of Riverview Third Addition to the City of Garretson, Minnehaha County, South Dakota, prepared by Eugene F. Maurice, a duly licensed land surveyor, is in accordance with and not in conflict with the system of streets and alleys as set forth by the City Council of the City of Garretson, South Dakota, and that such plat has been prepared according to law.

Therefore, be it resolved by the City Council of Garretson, South Dakota, that the plat known and described as Lots 7 Block 2 of Riverview Third Addition to the City of Garretson, Minnehaha County, South Dakota, prepared by Eugene F. Maurice, be and the same is hereby approved and the description set forth therein on the accompanying Surveyor's Certificate shall prevail.

Adopted this 6<sup>th</sup> day of August, 2018.

\_\_\_\_\_  
Greg Beaner  
Mayor

(SEAL)

ATTEST:

\_\_\_\_\_  
Anna N. Uhl  
City Finance Officer

Publication:  
Effective Date:

Published once at the approximate cost of \_\_\_\_\_.

- Res. 2018-16 - Roos Fence Variance. Read by Hoskins. Hoskins made a motion to approve Resolution 2018-16, Franks 2nd, 5 Ayes, 0 Nays, 1 Absent. Motion passed.

**RESOLUTION #2018-16**

**A RESOLUTION AUTHORIZING A VARIANCE**

WHEREAS, Chapter 4.04.03 of the Municipal Zoning Regulations of the City of Garretson authorizes a variance for property in the residential district; and

WHEREAS, Bertha Roos owns the property described Block 3, Lots 7&8 of Riverview 4th Addition City of Garretson, Minnehaha County, South Dakota -- 512 Sarah C. Street, and has applied for a fence variance on said property. The variance will allow for the placement of a fence to include both lots between detached garage and house using the back of the detached garage as fence line and therefore said fence would be in front of the back of the house on said property.

NOW THEREFORE, be it resolved by the City Council of the City of Garretson, that a conditional use permit is hereby granted for the above described property under the following conditions:

1. The property described as Block 3, Lots 7&8 of Riverview 4th Addition City of Garretson, Minnehaha County, South Dakota -- 512 Sarah C. Street, and has applied for a fence variance on said property. The variance will allow for the placement of a fence to include both lots between detached garage and house using the back of the detached garage as fence line and therefore said fence would be in front of the back of the house on said property as set forth in the zoning regulations 3.03.05
2. Any other ordinances or sections of the Municipal Code of the City of Garretson that may apply, will be complied with
3. This variance will apply to any subsequent owner as it relates to said construction permitted by this resolution

Adopted this 6<sup>th</sup> day of August, 2018..

\_\_\_\_\_  
Greg Beaner  
Mayor, City of Garretson

(SEAL)

ATTEST:

\_\_\_\_\_  
Anna N. Uhl  
Municipal Finance Officer

Publication:  
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- Ordinance 639 - Appropriations 2019 1st Reading - Budget Requests - No Action Taken

### **Old Business:**

- Street Project Update – Nussbaum provided. Approximately a month behind schedule. Main Avenue may wait until next year. Nussbaum stated that they will not start Main if the weather is iffy. Frerk would like to see a little more urgency in completion once they reach Main. Schmidt asked about lighting as it is very dark on 3rd when walking to vehicles. Beaner stated that we actually have lighting on the agenda to be discussed. Schleuter asked about the lower water pressure in other areas of town and if that is a direct result of the street project. Nussbaum stated that Minnehaha Community Water has lowered the level in the water town southeast of Garretson in preparation for the being re-painted. This tower feeds Garretson, and all residents have been affected by it.
- Sidewalks -- Beaner presented. A lot of areas are bad, undersized, and non-existent. Council Discussed 2 options - one assess against property or monthly front footage surcharge. Uhl will get both options ready for further review. Jacobson asked about sidewalk in front of commercial property such as the elevator or plant food, as he would not like to encourage walking in such a high traffic area. Nussbaum stated that in the past they were not required in industrial areas. When asked about the current SDTAP project on Dows, Hanisch stated that the first step was moving the electric poles. Other than that, he has not had any response from the contractor. Hoskins stated that plans for sidewalk completion has begun and that the city is making steps with the addition of sidewalks on 3rd, Main, and Dows SDTAP project. Beaner stated that on Main from 2nd street heading south, many sections need to be replaced. Nussbaum thought the sidewalk completion throughout Garretson would take 10 years. Hofer stated that it should be part of a priority with the CIP. Nedved commented on how many individuals walk on the streets instead of the sidewalks as they are unsafe.

### **New Business:**

- CIP - Capital Improvement Plan -- Hanisch explained that the purpose of a CIP is for the city to prioritize its needs based on infrastructure, growth, health needs, esthetics, etc. Hanisch is requesting the input from the community and council on what everyone would like to see for improvements within the city. Improvements can be any type of purchase and not just infrastructure. Examples include lighting, playground equipment, bridge repairs, sidewalks, parks, streets, lined sewer lines, etc. Hoskins would like an assessment of the condition of each street, as well as water and sewer lines, in order to help prioritize the improvements. Hanisch stated that this is part of an Asset Management Plan in which there is an inventory of all types of infrastructure which includes installation, breaks, dates of replacement, life expectancy of assets, etc. Uhl has a spreadsheet in the office for the community to add any suggestions to pass onto Infrastructure Design Group.
- Ash Tree Borers Estimates - Two companies have asked to provide estimates to the city on treatment of the ash trees. Carver presented information concerning the importance of prevention. He stated that the treatment is 100% effective. Ash borer has been found on the north side of Sioux Falls in May. Carver has been in constant contact with John Ball, a forestry expert with the South Dakota State University Extension Office, to ensure the best way to save the ash trees. Currently, the ash borer has not been found in Garretson. Clay stated that he had the same information as Carver. Estimates were: Carver with Jurassic Arbor Care quoted the city \$2708.18 for the JC Complex, and \$18,506.45 for Split rock Park; Clay with Clay Agronomics and Arbor Care quoted the city \$3045.60 for the JC Complex, and \$23,000.00 for Split rock Park. Clay stated that he does not do removal of trees. Carver stated that after this fall he will also be certified for removal. Hofer asked if there are any grants available for ash tree treatment. Uhl stated that she has already been looking for some similar to that for mosquito spraying. Uhl has been in contact with SECOG to assist with the grant searching.
- Grow Garretson Temp. Malt Bev. License - Sept 8th -- Hofer stated that the Grow Garretson is considering either a wine walk or block party on Main for September 8th and they are requesting a malt beverage license for this date. Gloe made a motion to approve the temporary malt beverage license for September 8th, Franka 2nd, 4 Ayes, 0 Nays, 1 Absent, 1 Abstained (Hofer). Motion passed.
- City Limits - With the current comprehensive plan, one of the items discussed was "squaring up" the city limits and annexing in areas in order to make the city more uniform. Beaner stated that those annexed in must be able to be serviced by city utilities within 2 years unless an exception is made. Uhl will do more research on this process.
- Lighting -- Beaner discussed the lack of lighting within the city. Many questions were asked including what is the required amount of lighting, funding, and contacting Xcel Energy. Uhl will research.
- Ambulance -- Beaner presented that himself and Hoskins were invited to meet with Lynn DeYoung from Minnehaha County Emergency Management to discuss the current ambulance service. In the past 3 months, there had been 6 times when the Garretson Ambulance was out of service due to lack of volunteers. When out of service occurs, mutual aid from Brandon is requested to respond to emergencies. The city is covered by a service when this occurs, but response time may be delayed. Beaner, Hoskins, and DeYoung met to discuss options on how to eliminate these out of service events. Beaner stated that the city and the ambulance service are aware of the issue and that they are working really hard to get more volunteers to ensure that all shifts can be filled. Currently, the ambulance has 5 new volunteers that have been approved within the past 2 weeks. It'll take about 30-60 days to get them all completely trained and ready to volunteer. Hofer requested calling a special meeting with the ambulance board and the city council to see exactly what the city can do to help with the situation. Uhl will contact everyone to see what will work.
- Tillma - sheds -- No one present. No discussion.
- Campers - The city has received a nuisance complaint about the parking of campers on property. Hofer stated that when she drove around she saw 7 campers parked in yards. Although campers have been discussed in the past, Uhl will email examples of ordinances of other communities concerning campers.

### **Committee Reports:**

#### **Natural Gas**

- **Natural Gas Prices** - Uhl presented. Council member Hofer made a motion to accept natural gas prices as recommended, Jacobson 2<sup>nd</sup>, 5 Ayes, 0 Nays., 1 Absent. Motion passed.

#### **Parks & Cultural Recreation**

- Pool -- No Report.
- Park Board – Schleuter reported that she had emailed a price list for replacement trees from Lewis. Moritz stated that the kayakers club requested a special movie night in which they would watch the movie on the river from their kayaks. Safety concerns were immediately discussed as well as ability to get power to the bridge. Over all, the Park Board stated that the public has been very happy with the cleanup efforts in the park. Many people stated that they didn't realize how over grown certain areas were, until they were cleaned out.

**Other Business Brought Before the Council:** Uhl requested a meeting date change for September due to Labor Day. Council decided that the meeting would be the 2nd Monday in September on the 10th.

**Executive Session:** None

8:19 pm Frank made a motion to adjourn, Gloe 2nd, 5 Ayes, 0 Nays, 1 Absent. Meeting Adjourned.

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Greg Beaner, Mayor

ATTEST

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Anna N. Uhl  
Finance Officer

(Unapproved)

Published once at the approximate cost of \_\_\_\_\_.