

**City of Garretson
September 10, 2018**

The City Council of the City of Garretson, Minnehaha County, South Dakota met in regular session on Monday, September 10, 2018, at 6:30 p.m. at American Legion, with Mayor Beaner presiding.

6:30 P.M. Mayor Beamer called the regular meeting to order with the Pledge of Allegiance.

ROLL CALL: Greg Beaner – Mayor
 Greg Franka – Ward I
 William Hoskins – Ward I
 Dave Bonte – Ward II
 Dwayne Jacobson – Ward II
 Jodi Gloe – Ward III
 Richelle Hofer -- Ward III

OTHERS IN ATTENDANCE: Anna Uhl, Craig Nussbaum, Carrie Moritz, Kelli Schleuter, Colleen Collier, Chad Hanisch, Tony Carver - Jurassic Arbor Care, Staci Peters, Patrick Andrews - SECOG, Susan Hoskins, Jeff Frerk - GFD, Bruce Brown, and Bruce Rekstad. (NOTE: All attendees hereinafter to be referred to by last name and first initials when necessary)

CONSENT AGENDA APPROVAL:
 A. Agenda – 09-10-2018 Regular Meeting
 B. Claims Approved Dated 09-10-2018
 C. Minutes 08-06-2018 Regular Meeting , 08-06-2018 Planning & Zoning Meeting

Council member Hoskins made a motion to approve the Consent Calendar Agenda, Bonte 2nd, 6Ayes, 0 Nay, 1. Motion passed.

**MONTHLY REPORT OF VOUCHERS PROCESSED
FOR THE SEPTEMBER 10, 2018 REGULAR MEETING**

Payroll-Mayor & Council	Gross Amount	0
Payroll-Finance Office	Gross Amount	5519.1
Payroll-Water	Gross Amount	2679.4315
Payroll-Sewer	Gross Amount	2679.43
Payroll-Natural Gas	Gross Amount	3113.12
Payroll-Streets	Gross Amount	1812
Payroll-Branch Pile	Gross Amount	0
Payroll-Pool	Gross Amount	7337.02
Payroll-Parks	Gross Amount	7763.69
Payroll-SRP Info Ctr	Gross Amount	0
Payroll-SRP Camping	Gross Amount	588.15
Payroll-DG Info Ctr	Gross Amount	1377.87
Payroll-Gvmnt. Buildings	Gross Amount	867.43
Payroll-Snow Removal	Gross Amount	0
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		33,737.24

TOTAL Gross Amount

Badger Meter	reader service	1,800.00
Centerpointe	NG purchased	701.49
CHS Eastern Farmers	spray	246.42
Danielson, Linda	Cleaning	195.00
Dept of Rev	lab services	30.00
Garbage N More	services	170.00
Garretson Historical Society	2018 subsidy	900.00
Gas Training Specialists	leak repair	225.62
Haarsma	5th payment request	428,592.03
Heartland Glass Company	replace front and back doors	6,006.98
Highway Improvement	crack sealing	25,510.25
Kibble	repairs, parts	757.32
Lacey's	SRP port. restrooms	705.00

Metering & Technology	water supplies	612.48
Michael Todd & co	paint, spinners	287.23
Midway Service	fuel	98.25
Myrl & Roys	gravel	407.08
Pipeline Assoc for Public Awareness	dues	835.00
Pitney Bowes	rent	143.91
Plunketts Pest Control	pest control	161.08
Principal Financial	insurance	335.66
Quill	office supplies	442.41
Robinson, Kelby	Water & NG deposit and refund	146.67
Sanders Printing	folding	25.00
Sayre & Assoc	engineering	24,899.77
Sioux Falls Humane Society	services	264.50
SD Retirement	retirement	1,512.59
Uhl, Anna	cell phones & travel	63.08
Unemployment	4th qtr	35.71
Univar	mosquito spray	825.32
Vandersnick Excavating	water line repair	306.12
Verizon Wireless	cell phones	165.87
Wellmark	insurance	1,666.95
XCEL Energy	Street Lighting	1,580.00
TOTALVOUCHERS		500,654.79

TOTAL VOUCHERS & PAYROLL **500,654.79**

Resolutions & Ordinances

- Res. 2018-17 Comprehensive Plan. Read by Beaner. Hoskins moved to adopt the Comprehensive Plan to bring the city into compliance with SDCL, Frank 2nd, 6 Ayes, 0 Nays. Motion passed.

RESOLUTION NO. 2018-17

A RESOLUTION ADOPTING A COMPREHENSIVE PLAN FOR
THE CITY OF GARRETSON AS PROVIDED FOR IN SDCL CHAPTER 11-6.

WHEREAS, Chapter 11-6 of South Dakota Codified Law has empowered the Planning Commission and City Council of Garretson to prepare a Comprehensive Plan for the development of the City and the surrounding area; and

WHEREAS, the Garretson Planning Commission has developed a Comprehensive Plan, has held the required Public Hearing, and has made a recommendation for adoption of the Plan to the City Council; and

WHEREAS, the Garretson City Council has received the recommendation of the Planning Commission and has held the required Public Hearing; and

WHEREAS, the adoption of the Comprehensive Plan would enhance the responsible development of Garretson and the surrounding area.

NOW THEREFORE, BE IT RESOLVED by the City of Garretson, South Dakota that the Comprehensive Plan for the City of Garretson be hereby adopted and effective upon twenty days after publication of the notice of adoption.

Dated this 10th day of September, 2018.

Mayor

ATTEST:

Finance Officer

SEAL

Publication Date: _____

Effective Date: _____

- Res. 2018-18 Capital Outlay -- Hofer made a motion to approve Resolution 2018-18, Gloe 2nd, 6 Ayes, 0 Nays. Motion passed.

2019 CAPITAL OUTLAY ACCUMULATIONS RESOLUTION # 2018-18

WHEREAS, the City Council of the City of Garretson, South Dakota, under authority of SDCL 9-21-14.1, authorizing the accumulation of funds for capital outlay purposes for the year 2019, and

WHEREAS, as required by SDCL 9-21-14.2, the purpose and maximum amount of this accumulation must be clearly stated, and

WHEREAS, the City Council of the City of Garretson acknowledges that, according to SDCL 9-21-14.2, these accumulated amounts must be expended within 60 months from the date of resolution establishing said accumulation and any accumulated funds deemed no longer necessary shall revert to the general fund, and

WHEREAS, according to standard accounting principles as established by the SD Department of Legislative Audit by direction of SDCL, these amounts should instead be a part of the general fund as a restricted cash account.

NOW THEREFORE, be it resolved by the City Council of the City of Garretson, that a capital outlay accumulation of \$5000.00 be established for street equipment, \$5000.00 be established for a pickup; \$5000.00 be established for a Mower; \$10,000.00 be established for a Front End Loader; \$5,000.00 for the Ambulance; \$30,000.00 for Street Maintenance; \$10,000. 00 for Parks (JC's SRP, DG and New) Maintenance; \$5,000.00 for Swimming Pool;\$5,000.00 be established for a Building Improvements; \$10,000.00 for sidewalks/bike trails, \$50,000.00 for Sewer Maintenance; \$10,000.00 for Natural Gas Maintenance; and \$10,000.00 for Long Range Capital Planning. Total restricted cash for 2019 is estimated at \$100,000.00.

Total restricted cash account balance, including 2019 amounts therefore is estimated at \$626,287.04. Total accumulations, including 2019 accumulations, for designated accounts are estimated as follows: Street Equipment \$7,896.00; Pickup \$5,200.00; Mower \$19,800.00; Front End Loader \$60,000.00; Ambulance \$12,748.94; Street Maintenance \$87,280; Parks Maintenance (JC's, SRP, DG, New) \$19,780.00; Swimming Pool \$40,000.00; Building Improvements \$39,500.00; Sidewalks/Bike Trails \$63,000.00; Long Range Capital Planning \$31,082.10; Sewer Maintenance \$200,000.00; and Natural Gas Maintenance \$40,000.00.

Adopted this 10th day of September, 2018.

Greg Beaner
Mayor of the City of Garretson

(SEAL)

ATTEST:

Anna N. Uhl
City Finance Officer

Publication:
Effective Date:

Published once at the approximate cost of _____.

- Resolution 2018-19 Annexations of Residential Property. Read by Beaner. Hofer made a motion to approve resolutions 2018-19 as amended, Bonte 2nd, 6 Ayes, 0 Nays. Motion passed.

RESOLUTION #2018-19

WHEREAS the City of Garretson has authority under SDCL 9-4-1 to annex territory on petition filed by voters or landowners; and

WHEREAS, the Garretson Residential Group is the owner of the property described in Exhibit A and there are no registered voters residing within the boundaries of the property to be annexed; and

WHEREAS, the Garretson Residential Group wishes that this property become part of the Garretson City limits. The property is described as Lots A of Flanagan's Tract 3 in the South Half of Section 20, Township 103 North, Range 47 West of the 5th P.M., Minnehaha County, South Dakota.

WHEREAS, the property sought to be annexed is contiguous to the existing boundaries of the City of Garretson and is not separate from the existing City by any significant physical barriers, and annexation is natural and reasonable and the municipal body hereby created constitutes a homogenous and unified entity.

WHEREAS, the Planning & Zoning Commission at their regular meeting on September 10, 2018, and recommended that this property as described become part of the limits of the City of Garretson.

THEREFORE BE IT RESOLVED that the following described property be included in the boundaries of the City of Garretson:

Lots A of Flanagan's Tract 3 in the South Half of Section 20, Township 103 North, Range 47 West of the 5th P.M., Minnehaha County, South Dakota.

Dated this 10th day of September, 2018.

ATTEST:

Greg Beaner
Mayor

Anna N. Uhl
Municipal Finance Officer

(SEAL)

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- Ordinance 639 - Appropriations 2019. Read by Uhl. Hoskins made a motion to approve Ordinance 639, Franka 2nd, Roll Call Vote: Gloe Nay, Hoskins Aye, Hofer Nay, Bonte Nay, Jacobson Aye, Franka Aye. 3 Ayes, 3 Nays. Mayor Beaner voted Aye. Motion passed.
- Ordinance 640 - Campers, Trailers - 1st Reading. Discussion ensued. No action taken.

Old Business:

- Richard Johnson - Alley North of 5th Street. Beaner explained that the alley over time has been moved out onto private property instead of where it was platted. Hanisch presented 3 options. Option 1 -- use as platted and deal with the issues of the trees growing in the alley, the concrete pad, and the vehicles parking in the alley instead of on their own property. Option 2 -- vacate the alley and 6th Street and convert the alley to a private drive to be owned and maintained by the residents. Option 3 -- maintain alley as is, purchase land from property owners to the north to move alley officially to where it is already being used and force any new homeowner to install 6th St. Nussbaum stated that if the council did anything other than enforcing the platted alley, that the council would be setting a precedence for all residents that have alley access. The alley should be straightened as platted, let people face their homes to the north and build. Hoskins asked for a clarification on the private drive option that adjoining property owners would own the drive and no longer the city. Hanisch said yes. S. Hoskins state that she would not like homes to be built to the north of their property and face their home. Peters would like to know who would pay for the tree removal. Nussbaum stated the city would. Beaner asked the residents if they had a survey when they purchased it and if they knew exactly what they owned. Residents stated that they were told they owned all that was mowed which included land north of the alley. Beaner asked Peters if she preferred any of the options. Peters stated that she liked option 2 but not a private drive. Peters would like it to be a public drive. Hoskins stated as a note on the history of the property and why it may have been allowed in the past is because the original owner had owned all the property. Hofer made a motion to authorize the Mayor to approach the current property owners to purchase land to allow the alley to continue as it is currently. No 2nd. Motion died. Bonte made a motion to table further discussion until city attorney has been consulted, Franka 2nd, 5 Ayes, 0 Nays, 1 Abstain (Hoskins). Motion passed. Uhl will speak with the city attorney.
- Ash Tree Borers Estimate -- Carver was present to let the council know that the treatment deadline for this year was nearing. The council and Carver discussed the options that were presented at the July meeting. The estimate for the JC Complex for 30 trees was \$2900. The estimate for Split Rock Park was \$19,711 for 204 trees. The council discussed many options including the value of the trees, size, replacement, while

being fiscally responsible. Hofer would like to defer to the park board for the determination of which trees to treat and which ones to remove and to provide supporting documentation as why.

- Street Project Update – Nussbaum provided a new project schedule. Current work from Main Avenue east on 3rd Street is scheduled for asphalt on September 27th. On Main Ave. from 2nd St. to 3rd St., temporary water services will be installed the end of this week and construction to begin on Monday, September 17th. This will also continue down 3rd to the elevator. Scheduled completion date for this section is October 23rd. If we have an early snow and the street is open, Main will be immediately covered in asphalt.
- Sidewalks -- Uhl presented the approximate number of front square footage within the city and the amount of \$1.50 per front square foot to be assessed against each property in Garretson. Funding received will be designated to crack sealing, street maintenance, and sidewalks. Uhl will have an ordinance prepared for next meeting. Hanisch provided an update on the Dows St sidewalk project. The SDDOT and contractor have been in contact with Hanisch. They will be having a pre-construction meeting next week.
- Water/Sewer Extension Water Project Update -- the voting for funding will be on Thursday, Sept. 13th.
- CIP - Capital Improvement Plan -- Hanisch provided an update and stated that they are working on prioritizing the improvements that were suggested. He will be meeting with Uhl and Nussbaum next week to discuss further.
- TIF v. Rebate Plans -- Uhl explained the difference between a TIF and a Rebate plan similar to that of Canton's. A TIF is more of an incentive for a developer, and a Rebate is more of an incentive to an individual building a new home. Uhl has a meeting set up next week to discuss the process with Dougherty & Company.

New Business:

- Renewal of Split Rock Park Lease - Rekstad requested a 3 year renewal of the current Split Rock Park Lease with the change of relinquishing the bathhouse. Hoskins made a motion to approve the lease for an additional 3 years, Bonte 2nd, 6 Ayes, 0 Nays. Motion passed.
- Letter of Support for TIF or Rebate for the Residential Development Group -- Hofer made a motion to have a letter composed with legal direction stating that the City is in favor of a TIF for the Residential Development Group, Gloe 2nd, 6 Ayes, 0 Nays. Motion passed.

Committee Reports:

Natural Gas

- **Natural Gas Prices** - Uhl presented. Council member Jacobson made a motion to accept natural gas prices as recommended, Gloe 2nd, 6 Ayes, 0 Nays. Motion passed.

Parks & Cultural Recreation

- Pool -- Konechne reported. It was a very successful year with many days having more than 100 kids sign in. The pool was open 65 days and had issued 136 season passes. The pool staffed 9 lifeguards, 4 with WSI. They also started a preschool 3-4 year old toddler swimming lessons class in the wading pool. The roof over the bathhouse has been planned to be replaced with steel. The liner seemed to work well and was easy to clean. The liner may have even kept the water warmer.
- Park Board – Schleuter reported that the park board has only seen damage in two locations in the parks this year. One was the fence around the JC playground. Megard is currently getting bids on repair or replacing it. The second was the need for tuck pointing around the south side of the bathhouse.

Other Business Brought Before the Council: Uhl will follow up with SDDOT on the Jake Brake sign placement.

Executive Session: Pursuant of SDCL 1-25-2 (1), (2), (3), (4), (5)

9:12pm Jacobson made a motion to enter into executive session, Franka 2nd, 6 Ayes, 0 Nays. Motion passed.

9:41pm Council resumed into regular session

Gloe made a motion to approve Nussbaum's annual budgeted wage increase, Hofer 2nd, 6 Ayes, 0 Nays. Motion passed.

9:45 pm Jacobson made a motion to adjourn, Hoskins 2nd, 6 Ayes, 0 Nays. Meeting Adjourned.

Greg Beaner, Mayor

ATTEST

Anna N. Uhl
Finance Officer

(Unapproved)

Published once at the approximate cost of _____.