

**City of Garretson  
November 15, 2018**

The City Council of the City of Garretson, Minnehaha County, South Dakota met in regular session on Monday, November 15, 2018, at 6:30 p.m. at American Legion, with Mayor Beaner presiding.

6:30 P.M. Mayor Beamer called the regular meeting to order with the Pledge of Allegiance.

**ROLL CALL:** Greg Beaner – Mayor  
Greg Franka – Ward I  
William Hoskins – Ward I  
Dave Bonte – Ward II  
Dwayne Jacobson – Ward II  
Jodi Gloe – Ward III  
Richelle Hofer -- Ward III

**OTHERS IN ATTENDANCE:** Anna Uhl, Craig Nussbaum, Garrick Moritz, Kelli Schleuter, Colleen Collier, Chad Hanisch and Kody Weiss - Infrastructure Design Group, Jeff Frerk - GFD, Tom and Michael Coburn, and Bruce Rekstad. (NOTE: All attendees hereinafter to be referred to by last name and first initials when necessary)

**CONSENT AGENDA APPROVAL:**  
A. Agenda – 11-05-2018 Regular Meeting  
B. Claims Approved Dated 11-05-2018  
C. Minutes 10-01-2018 Regular Meeting

Council member Hoskins made a motion to approve the Consent Calendar Agenda, Bonte 2<sup>nd</sup>, 6Ayes, 0 Nay. Motion passed.

**MONTHLY REPORT OF VOUCHERS PROCESSED  
FOR THE NOVEMBER 5, 2018 REGULAR MEETING**

Payroll-Mayor & Council	Gross Amount	0
Payroll-Finance Office	Gross Amount	5559.56
Payroll-Water	Gross Amount	2804.25
Payroll-Sewer	Gross Amount	2804.25
Payroll-Natural Gas	Gross Amount	3261.05
Payroll-Streets	Gross Amount	1890.62
Payroll-Branch Pile	Gross Amount	0
Payroll-Pool	Gross Amount	0
Payroll-Parks	Gross Amount	2023.29
Payroll-Gvmnt. Buildings	Gross Amount	913.66
Payroll-Snow Removal	Gross Amount	
Payroll-SRP Info Ctr	Gross Amount	
Payroll-SRP Camping	Gross Amount	0
Payroll-DG Info Ctr	Gross Amount	0
<b>TOTAL</b>	<b>Gross Amount</b>	<b>19,256.68</b>

Alliance	services	404.00
A-Ox	rent	31.47
Aramark	Rug Service	1,068.79
Badger Meter	services	54.00
Border States	NG supplies	3,260.04
Brandon Ace	supplies	3.88
CHS	herbicide	199.07
Centerpoint	NG purchased	2,701.57
Dept of Rev	lab tests	60.00
Don's Auto	repairs	1,652.69
DSG	splice	228.00
First Bank & Trust	Monthly Collections	100.00
First Bank & Trust - Credit Card	carwash, shop, computer software	721.13
Garbage-N- More	services- sept, oct	340.00

Garretson Food Center	misc supplies	66.76
Garretson Gazette	publications	457.37
Geotekd	field tests	4,546.00
Groebner	NG supplies	1,410.44
Haarsma	pay ap #4 part, #6	123,636.24
Helpline	Sept Charges	108.00
Infrastructure Design	industrial park extension	16,946.50
Jesse James Country Store	Fuel	615.07
Johnson, Tait	Sept, Oct mowing	150.00
Kibble Equipment	parts	65.47
Kormanagement	drug admin training	150.00
Lacey's	restrooms	220.00
Lyle Signs	signs	83.51
Metering & Technology Solutions	meter, brackets, parts	1,729.03
Michael Todd	signs	827.04
Minnehaha Community Water Corp.	water purchased	4,317.90
Minnehaha County Sheriff	services	18,955.69
One Call	locates	182.56
Palisades Oil	fuel	75.29
Pitney Bowes	supplies	2,018.50
Roto-Rooter	main cleaned	335.00
Safety Benefits	conference	65.00
Sams Club	renewak	9.46
Sanders Printing	fold bills, NG tags	25.00
Sayre	engineering	29,363.63
SD Retirement	retirement	1,388.36
Sioux Falls Humane Society	services	190.92
Steve's Electric	pool, water main	388.37
Uhl, Anna	travel	387.22
Unemployment	3rd quarter	60.98
Verizon Wireless	cell phones	165.87
Wellmark	insurance	1,657.63
XCEL Energy	Street Lighting	4,682.20
<b>TOTALVOUCHERS</b>		<b>226,105.65</b>

**TOTAL VOUCHERS & PAYROLL**

**245,362.33**

**Resolutions & Ordinances**

- Res. 2018-22 Coburn Plat. -- Discussion ensued. Council asked Coburn questions on land use. As of right now, they are putting in 3 homes. Read by Hoskins. Bonte moved to approve the plat of the land purchased by Coburn, Jacobson 2nd, 5 Ayes, 1 Nays. Motion passed.

RESOLUTION # 2018-22

RESOLUTION OF CITY COUNCIL

WHEREAS, it appears from examination of the plat known and described as Lots 1-5 of Coburn Addition to the City of Garretson, Minnehaha County, South Dakota, is in accordance with and not in conflict with the system of streets and alleys as set forth by the City Council of the City of Garretson, South Dakota, and that such plat has been prepared according to law, and that all municipal taxes and special assessments, if any, upon said property have been fully paid.

Therefore, be it resolved by the City Council of Garretson, South Dakota, that the said plat, be and is hereby approved and the city auditor is hereby directed to endorse on said plat a copy of this resolution and certify the same thereon.

Adopted this 5<sup>th</sup> day of November, 2018.

\_\_\_\_\_  
Greg Beaner  
Mayor

(SEAL)

ATTEST:

\_\_\_\_\_  
Anna N. Uhl  
City Finance Officer

Publication:  
Effective Date:

Published once at the approximate cost of \_\_\_\_\_.

- Res. 2018-23 Contingency Transfer -- Tabled until December meeting.
- Res. 2018-24. Read by Beaner. Discussion ensued. Uhl stated that the increased water rates were the result of the required surcharge of \$5.45 as set by the State for the SRF funding as well as the \$.12 increase per gallon usage which is the same increase the city received from Minnehaha Community Water. Hoskins made a motion to approve Resolution 2018-24, Hofer 2nd. 6 Ayes, 0 Nays. Motion passed.

**Resolution 2018-24**

A RESOLUTION SETTING THE WATER FEES FOR THE CITY OF GARRETSON

BE IT HEREBY RESOLVED BY THE CITY COUNCIL, THE GOVERNING BODY OF THE CITY OF GARRETSON, A MUNICIPAL CORPORATION, STATE OF SOUTH DAKOTA, ALL AS FOLLOWS, TO-WIT:

That pursuant to the Ordinance of the City of Garretson providing that the City Council shall establish the rates, charges and classification of Water service for the City of Garretson, said rates, charges and classification of users for Water service provided by the City of Garretson to be kept on file at the office of the City Finance Officer shall be as follows:

1. The classification of users for water and sewer services and natural gas shall be as follows:
  - A. Users within the City limits of Garretson, South Dakota;
  - B. Users outside the City limits of Garretson, South Dakota.
2. The water usage rates shall be as follows:
  - A. For users within the City limits of Garretson, South Dakota:
    - 1) The Basic Rate shall be \$23.45 per month;
    - 2) The Usage Rate shall be \$ .452 per one hundred gallons or \$4.52 per one thousand gallons of water used.
  - B. For users outside the City limits of Garretson, South Dakota:
    - 1) The Basic Rate shall be \$29.07 per month;
    - 2) The Usage Rate shall be \$ .609 per one hundred gallons of water or \$6.09 per one thousand gallons of water used.

Adopted this 5th day of November, 2018.

\_\_\_\_\_  
Greg Beaner  
Mayor

(SEAL)

ATTEST:

\_\_\_\_\_  
Anna N. Uhl  
Municipal Finance Officer

Effective Date: Jan, 1, 2019

- Res. 2018-25 Annual Maintenance Fee -- Tabled until December meeting
- Ordinance 641 - Supplemental Appropriations - 1st Reading. No action taken.
- Ordinance 642 - Repeal Ordinance 625 Septic Tanks -- Discussion ensued. No action taken.

**Old Business:**

- Street Project Update – Nussbaum provided information. Main is ready for sub grade gravel and then blacktop. The contractor wants to do sidewalk, curb, and gutter yet this year. Nussbaum recommended only completing 5' of the sidewalk this year. The remaining portion and curb gutter, and sidewalk to be completed next year. Hofer suggested finding a plan to keep the project moving more quickly on Main next summer. Uhl will be asking the contractor and engineer to the next council meeting to answer questions and present a plan of action.
- Boulevard Trees -- Council would like more research completed concerning tree types and their root systems. Council may consider limiting boulevard trees by location planting and size to help preserve the life of the new curb, gutter and sidewalk.
- Water/Sewer Extension Water Project Update -- Weiss updated the council with this project. Final plans will be completed the end of this month and ready for a December/January Bid Notice. They would like to be digging the river crossing during the winter months when the water level is lower.
- CIP - Capital Improvement Plan -- Weiss provided draft. Weiss requested that the council and SECOG meet to discuss funding options. Weiss would also like the council to look over the list of recommended improvements and the decision matrix to see if it follows the same level of importance as the council was thinking.

**New Business:**

- Audit Approval - Uhl and Beaner presented. Schoenfish has completed the 2016-2017 audit. There were recommendations made. Overall, the position of the city is good. Hoskins made a motion to approve, Jacobson 2nd, 6 Ayes, 0 Nays. Motion passed.
- Payloader - Nussbaum stated that the loader will be needing new tires, etc. He would like to be able to advertise the sale of the payloader on Craig's List as he hopes to get more than trade-in value. Currently there is \$60,000 set aside for a new loader. Hofer made a motion to surplus the payloader, Franka 2nd, 6 Ayes, 0 Nays. Motion passed.
- Street Light -- Nussbaum explained a concern with a street light in the alley that was not working but also the light is not being paid for by the resident or the city. Normally the city does not pay for the electricity and maintenance for lights in the alley as they are security lights owned by the property owner. Nussbaum asked if the city would consider paying for this alley light. Council stated they would not be taking over responsibility of this light and it remains the responsibility of the property owner.

**Committee Reports:**

**Natural Gas**

- **Natural Gas Prices** - Uhl presented. Council member Hofer made a motion to accept natural gas prices as recommended, Hoskins 2<sup>nd</sup>, 6 Ayes, 0 Nays. Motion passed.

**Parks & Cultural Recreation**

- Park Board – Schleuter reported that the park board would like to install electricity on #14, repair electrical on #13, and upgrade to 50amp on pads #15, #17, #18, and #19. The board recommended that tent site rates increase from \$10 to \$12 and electrical site rates increase from \$16 to \$18. Council member Hofer asked if the operation agreement should be changed to reflect the rate increase since the original agreement was entered into under old rates. Council members will review further for next month's meeting. Park board would also like to check into online camping payments and registration. Carrie Moritz has more information on this.

**Garretson Fire Dept**

- Fire Department Report - Frerk reported that the GFD had 17 calls in July, 12 calls in August, 5 calls in September, and 98 calls year-to-date. The department has 3 new members that brings the total membership to 27. Department has been training on new CBA packs and they are pleased with their new concrete and happy to be back in their building.

**Other Business Brought Before the Council:** none

**Executive Session:** Pursuant of SDCL 1-25-2 (1), (2), (3), (4), (5)

8:23pm Gloe made a motion to enter into executive session, Hoskins 2nd, 6 Ayes, 0 Nays. Motion passed.

8:34pm Council resumed into regular session

Hoskins made a motion to adopt the reimbursement policy for new EMT's in support of the Garretson Ambulance, Bonte 2nd, 6 Ayes, 0 Nays. Motion passed. Uhl will provide the Ambulance Board with the reimbursement policy. It'll be available at city hall for any interested individual.

8:35 pm Gloe made a motion to adjourn, Hofer 2nd, 6 Ayes, 0 Nays. Meeting Adjourned.

ATTEST

\_\_\_\_\_  
Greg Beaner, Mayor

\_\_\_\_\_  
Anna N. Uhl  
Finance Officer

(Unapproved)

Published once at the approximate cost of \_\_\_\_\_.