

**City of Garretson
December 3, 2018**

The City Council of the City of Garretson, Minnehaha County, South Dakota met in regular session on Monday, December 3, 2018, at 6:30 p.m. at American Legion, with Mayor Beaner presiding.

6:30 P.M. Mayor Beamer called the regular meeting to order with the Pledge of Allegiance.

ROLL CALL: Greg Beaner – Mayor
Greg Franka – Ward I
William Hoskins – Ward I
Dave Bonte – Ward II - Absent
Dwayne Jacobson – Ward II
Jodi Gloe – Ward III
Richelle Hofer -- Ward III

OTHERS IN ATTENDANCE: Anna Uhl, Craig Nussbaum, Carrie Moritz, Kelli Schleuter, Colleen Collier, Chad Hanisch and Vanessa Victor - Infrastructure Design Group, Jeff Frerk - GFD, Joe Bosman - MCSO, Travis Haarsma - Haarsma Construction, Cole Gebhart - Sayre Associates, Owen and Lois Wiese.. (NOTE: All attendees hereinafter to be referred to by last name and first initials when necessary)

CONSENT AGENDA APPROVAL:
A. Agenda – 12-03-2018 Regular Meeting
B. Claims Approved Dated 12-3-2018
C. Minutes 11-5-2018 Regular Meeting

Council member Hofer made a motion to amend the agenda to include Resolution 2018-27 Wiese Replat, Gloe, 2nd, 5 Ayes, 0 Nays, Motion passed. Hoskins made a motion to approve the Consent Calendar Agenda as amended, Franka 2nd, 5Ayes, 0 Nay. Motion passed.

MONTHLY REPORT OF VOUCHERS PROCESSED
FOR THE DECEMBER 3, 2018 REGULAR MEETING

Payroll-Mayor & Council	Gross Amount	8572.5
Payroll-Finance Office	Gross Amount	3632.93
Payroll-Water	Gross Amount	1796.94
Payroll-Sewer	Gross Amount	1796.94
Payroll-Natural Gas	Gross Amount	2087.03
Payroll-Streets	Gross Amount	1216.69
Payroll-Branch Pile	Gross Amount	0
Payroll-Pool	Gross Amount	0
Payroll-Parks	Gross Amount	1159.98
Payroll-SRP Info Ctr	Gross Amount	0
Payroll-SRP Camping	Gross Amount	0
Payroll-DG Info Ctr	Gross Amount	0
Payroll-Gvmnt. Buildings	Gross Amount	580.24
Payroll-Snow Removal	Gross Amount	0
TOTAL	Gross Amount	\$20,843.25

AAA Construction	winterize pool	
Alliance Communications - Garretson	Phone	418.00
A-OX	rent	18.55
American Engineering	wastewater test	79.50
Avesis	insurance	20.86
Border States	NG Supplies	280.50
Brandon Ace	supplies	149.58
Brandon Lumber	paint	184.36
Centerpoint	NG purchased	18,672.16
City of Crooks	transportation fee	10,473.84
Danielson, Linda	cleaning	320.00
Delta Dental	insurance	600.00
Dept of Rev	lab services	30.00

First Bank & Trust	travel, fuel, safety training, repairs	996.87
Garbage N More	services	170.00
Garretson Food Center	batteries, water	39.40
Garretson Gazette	publiccations	314.96
Gas Training Specialties	NG Survey	733.20
Geotek	field tests	4,672.00
Groebner	meter sets	1,218.89
Haarsma	pay req. 7	402,710.83
Helpline	services	108.01
Infrastructure Design	CIP, Ind. Dev., Drainage	23,907.90
Jesse James	fuel	334.89
Kibble Equipment	mower, chain	1,761.57
Lacey's Restrooms	restrooms	275.00
Lowes Sand and Gravel	wood hauling, park road	4,978.75
MAC's Hardware	bolts, washers	85.61
Michael Todd	signs	245.88
Midwest Boring	NG line bore	714.00
MCWC	Rural Water Purchased	4,082.95
Menards - east	shop supplies	119.33
Palisades	fuel	134.83
Pitney Bowes	meter	2,162.41
Plunketts	pest control	308.85
Principal Financial	insurance	671.32
Sanders Printing	folding	25.00
Sanitation Products	brooms, pin	420.44
Schoenfish	2016-2017 Audit	11,600.00
SD Bldg Official	dues	50.00
SD Code Enforcement	dues	40.00
SD Gov FOA	dues	40.00
SD HR	dues	25.00
SD Muni Street Assoc	dues	35.00
SDML	dues	1,209.72
SD Retirement	retirement	2,178.65
Sioux Falls Humane Society	services	175.74
Sturdevants	carb fluid, spark plug	7.27
Steve's Repair	water main	305.55
Uhl, Anna	travel, cell phone	10.00
Verizon	cell phones	565.08
Wellmark	insurance	1,657.63
XCEL Energy	Street Lighting	3,169.12
TOTALVOUCHERS		503,509.00

TOTAL VOUCHERS & PAYROLL

524,352.25

Committee Reports:

Natural Gas

- **Natural Gas Prices** - Uhl presented. Council member Jacobson made a motion to accept natural gas prices as recommended, Hofer 2nd, 8 Ayes, 0 Nays. Motion passed.

Parks & Cultural Recreation

- Park Board – Moritz presented ideas about a snow frolic day in Split rock Park. Council thought it would be fun however, insurance would not allow clearing snow off the river as it would be a tremendous liability. If people want to use the park for winter activities, they are more than welcome to do so. Many people already skate, cross country ski, and snow shoe. Council would consider extending hours of the park being

open during the winter. Hoskins requested a set of parameters, rules, regulations, etc to accommodate the extra hours of operation. The reason that the park has been closed in the winter is due to the damage to the road. Collier brought up the option of having tree sponsors to help with the replanting of a variety of tree species to replace the ash trees. Beaner stated that Nussbaum, Uhl, Collier, and himself had met with Dr. John Ball earlier this week. Ball's recommendation to communities is to only keep about 10% of the ash trees. The remainder of the ash trees should be flagged for removal. Removal should occur over the next few years. Once the Green Ash Boer reaches the city, it only takes about 4 years before all trees will be brittle and fall down. For safety reasons, demolish will have to begin sooner than later. Moritz will be in contact with Bruce Rekstad about online camping reservations. Council will discuss camping rates and online registration at the next meeting.

Garretson Fire Dept

- Fire Department Report - Frerk reported that the GFD had 109 calls YTD and 1108 training, work detail, meeting and other hours. In 2017, GFD had 134 calls. Currently, their roster is full with 28 members. Tender 2 is a 1998 model and is currently the next truck in rotation for replacement.

Ambulance

- Uhl presented. Ambulance is on track to have the same number of calls as 2018. Currently they have had 170 calls.

Sheriff

- Bosman presented. Currently, the Minnehaha County Sheriff's office provides 43 hours of service per week for Garretson. This does not include the hours that the Resource Officer is at the school. Traffic citations have increased since 2017. However, the department still promotes public awareness, visibility and warnings for 1st time offenses. Assault and Drug crimes have decreased since 2017. Property Damage crimes have remained the same. The sheriff department really enjoys patrolling Garretson and talking to the community members.

Resolutions & Ordinances

Res. 2018-23 Contingency Transfer. -- Discussion ensued. Hofer made a motion to approve Resolution 2018-23, Hoskins 2nd 5 Ayes, 0 Nays. Motion passed.

RESOLUTION # 2018-23

A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE CONTINGENCY FUND TO SUPPLEMENT FUNDS AT YEAR END.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARRETSON, SOUTH DAKOTA that the following sum is to be transferred from the contingency fund to meet the obligations of the municipality.

		General Fund
410	GENERAL GOVERNMENT	
	41130 ORDINANCES, RESOLUTIONS	
	101-41130-42300 Publishing	600.00
	41410 CITY ATTORNEY	
	101-41410-42200 Professional	1,000.00
430	HIGHWAY, STREETS & ROADWAYS	
	43125 SNOW REMOVAL	
	101-43125-41120 Salaries	2000.00
460	ECONOMIC DEVELOPMENT	
	101-46520-42200 Subsidy	500.00
		\$4,100.00

Source of Funding
Contingency Fund 101-41150-42900

Adopted this 3rd day of December, 2018.

Greg Beaner
Mayor of the City of Garretson

(SEAL)
ATTEST:

Anna N. Uhl
City Finance Officer

Publication:
Effective Date:

Published once at the approximate cost of _____.

Res. 2018-25 Annual Maintenance Fee -- Read by Hoskins. Discussion ensued. Franka made a motion to approve Resolution 2018-25, Gloe 2nd 5 Ayes, 0 Nays. Motion passed.

Resolution 2018-25
A RESOLUTION AUTHORIZING A SPECIAL MAINTENANCE FEE FOR MAINTENANCE AND REPAIR OF STREETS AND SIDEWALKS
AND STREET LIGHTING SYSTEM COSTS, PURSUANT TO SDCL 9-43-138.

WHEREAS, the City Council has determined a need to assess an annual special maintenance fee pursuant to SDCL 9-43-138 for the purpose of maintaining and repairing streets, sidewalks and street lighting system costs; and

WHEREAS, the special maintenance fee is based upon the lots fronting and abutting the streets that are maintained by the City of Garretson;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Garretson, SD:

SECTION 1: To direct the Garretson Finance Officer to add such special street maintenance fee to the general assessment together with the regular assessment and certify for the assessment to the Minnehaha County Auditor to be collected as municipal taxes for general purposes. The amount of the special maintenance fee that shall be levied upon all lots fronting and abutting the streets that are maintained by the City shall be at a rate of \$.50 per front foot.

BE IT FURTHER RESOLVED that all revenue received from this levy be placed in a special revenue fund named "Street, Sidewalk, Lighting Maintenance Fund" for said improvements.

Adopted this 3rd day of December, 2018.

Greg Beaner
Mayor

(SEAL)
ATTEST:

Anna N. Uhl
City Finance Officer

Publication:
Effective Date:

Published once at the approximate cost of _____.

- Resolution 2018-26 Inducement Resolution - Read by Franka. Discussion ensued. Hofer made a motion to approve Resolution 2018-25, Hoskins 2nd, 5 Ayes, 0 Nays. Motion passed.

RESOLUTION #2018 - 26
A RESOLUTION GIVING SUPPORT OF HOUSING AND
DIRECTING OFFICERS TO TAKE ACTION NECESSARY TO ATTRACT HOUSING

WHEREAS, the City Council of the City of Garretson (the "Council") has a policy and practice of recognizing the need to facilitate the availability of housing at different levels of affordability in order to address the housing needs of the City of Garretson; and

WHEREAS, the City needs to promote and attract builders contemplating building single family housing in the City of Garretson; and

WHEREAS, City is authorized by SDCL § 9-54-1 to take such action as they deem necessary to stimulate and develop the general economic welfare and prosperity of the City; and

WHEREAS, the City is authorized pursuant to SDCL Chapter 11-9 of the South Dakota Codified Laws to create tax increment districts to assist in the development of housing projects which include first time homebuyers and affordable housing projects; and

WHEREAS, the City wishes to clearly declare its attempt to assist in the development of housing to meet the needs of the City of Garretson.

NOW, THEREFORE, BE IT RESOLVED, that the City of Garretson City Council as follows:

1. **Declaration of Intent.** It is declared that in order to provide a fully adequate supply of sanitary, decent and safe housing which persons or families can afford, and a fully adequate supply housing at affordable prices, the City Council declares its intent to encourage the investment of private capital and take such action as they deem necessary and appropriate to stimulate the construction, rehabilitation, and purchase of residential housing to meet the needs of all persons and families through the use of incentives, tax increment districts, or otherwise.

2. **Direction to Officers.** The officers of the City are directed to take such action as they deem necessary to induce the development of residential housing to meet the needs of the City, including but not limited to the identification of land for development, the creation of tax increment districts to assist in the construction of public infrastructure or fund grants, and the attraction of builders and contractors to the City who will construct housing.

Greg Beaner
Mayor, City of Garretson

(SEAL)

Anna N. Uhl
Municipal Finance Officer

- Resolution 2018-27 Wiese Plat. Wiese explained that the Devil's Gulch is very near and dear to his heart as well as his 3 daughters. The family wanted to ensure that the Devil's Gulch would not ever be sold. Wiese had the Devil's Gulch re-platted separate from the rest of his land. Beaner read. Hofer made a motion to approve Resolution 2018-27, Jacobson 2nd, 5 Ayes, 0 Nays. Motion passed.

RESOLUTION # 2018-27

RESOLUTION OF CITY COUNCIL

WHEREAS, it appears from examination of the plat known and described as Tract 1, Devil's Gulch Addition in the SE1/4 and the SW1/4 of Section 17, Township 103 North, Range 47 West of the 5th P.M. Minnehaha County, South Dakota, prepared by James H. Cordell, a duly licensed land surveyor, is in accordance with and not in conflict with the system of streets and alleys as set forth by the City Council of the City of Garretson, South Dakota, and that such plat has been prepared according to law.

Therefore, be it resolved by the City Council of Garretson, South Dakota, that the plat known and described as , Tract 1, Devil's Gulch Addition in the SE1/4 and the SW1/4 of Section 17, Township 103 North, Range 47 West of the 5th P.M., Minnehaha County, South Dakota, prepared by James H. Cordell, be and the same is hereby approved and the description set forth therein on the accompanying Surveyor's Certificate shall prevail.

Adopted this 3rd day of December, 2018.

Greg Beaner
Mayor

(SEAL)

ATTEST:

Anna N. Uhl
City Finance Officer

Publication:
Effective Date:

Published once at the approximate cost of _____.

- Ordinance 641 - Supplemental Appropriations - 2nd Reading. Hofer made a motion to approve Ordinance 641, Gloe 2nd, 5 Ayes, 0 Nays. Motion passed
- Ordinance 642 - Repeal Ordinance 625 Septic Tanks --. Gloe made a motion table Ordinance 642, Franka 2nd, 5 Ayes, 0 Nays. Motion passed No action taken.

Old Business:

- Street Project Update – Haarsma presented the current update. There have been rumors of asphalt removal. Those are not true. The only asphalt that will be removed is the temporary placed in the sidewalk on Main until next year when the sidewalk will be completed. The 3rd Street portion began construction on May 9th and completed on November 21st. In that time period, there were 69 days of precipitation which

totalled 32.55". Main Avenue was a 69 day property. there were 24 days of measurable precipitation amounting to 10.74". Haarsma stated this has been a terrible summer for construction and hopes that next year is much better. Ideally, he would like to begin construction on March 4th and wrap it up on May 24th for the remaining areas on 3rd Street and Main Avenue. Truck route has a preliminary start date of March 18th and ending July 27th. Hofer asked if they were planning on juggling the 2 projects or to have 2 separate crews. Haarsma stated that utility would be 2 different crews as that takes the most about of time. The gravel crew will only be one crew. April 15th is generally the day that asphalt is first mixed. Hofer asked about the washboard asphalt on 3rd St. Haarsma and Gebhart are both aware of the situation and believe it had to do with the asphalt mixture they had received from a different plant. They are currently working on ironing it out. Other companies had similar results when laying asphalt purchased from one particular plant.

- Boulevard Trees -- more information to be gathered for next meeting.
- Water/Sewer Extension Water Project Update -- Hanisch updated the council. Final plans will be completed the end of this month and ready for a January Bid Notice. They would like to be digging the river crossing during the winter months when the water level is lower.
- CIP - Capital Improvement Plan -- Hanisch presented.
- Payloader - tabled.
- Main/Dows Sidewalk Project Update - Hanisch provided. Seeding will be next spring. Railing will need to be installed next to the one culvert.
- Residential Drainage - Hanisch presented information on options for developers of the land on the south end of the city. The use of drainage easements will reduce the number of lots that will be lost for a burm. Hanisch will pass on the information to the residential development group.

New Business:

- Liquor License Renewals -- Hofer made a motion to approve renewal liquor licenses for O So Good, Big Ern's Sports Cabin, Palisades Oil Company, The Gulch, Jacobson 2nd, 5 Ayes, 0 Nays. Motion passed.
- Camp Ground Fees - Tabled
- Bridge inspection- Victor presented a power point showing the damage on the 5th street bridge. The bridge itself is very unique as there is only one other steel arch bridge in South Dakota. This type of bridge does have issues with water freezing on the bridge which results in masonry issues. The sufficiency ratings went for 81.9 in 2016 to 54.4 in 2018. Critical findings include wearing and deterioration of the deck, the old finger joints, and packed rust in the bearings. Because of these critical findings, Victor is recommending posting a load limit of 16 tons for single axel and 28 tons for combination. By posting the load limits, the bridge will last longer. Victor recommended applying for the BIG Rehabilitation grant. It is an 80/20 split with local cost being approximately \$161,500. However, city must pay full amount of \$807,500 for the repairs and then the state will reimburse. Hoskins made a motion to post load limits, Hofer 2nd, 5 Ayes, 0 Nays, Motion passed. Hofer made a motion to apply for the BIG Rehabilitation Grant, Gloe 2nd, 5 Ayes, 0 Nays. Motion passed.
- Future SDTAP Projects - tabled
- Sheriff Contract - Hofer made a motion to approve the 2019 Sheriff Contract, Hoskins 2nd, 5 Ayes, 0 Nays. Motion passed.
- Helpline Contract - Gloe made a motion to approve the 2019 Helpline Contract, Franka 2nd, 5 Ayes, 0 Nays. Motion passed.
- SF Humane Society - Jacobson made a motion to approve the 2019 SF Humane Society Contract, Hoskins 2nd, 5 Ayes, 0 Nays. Motion

Other Business Brought Before the Council: none

Executive Session: Pursuant of SDCL 1-25-2 (1), (2), (3), (4), (5)

8:40pm Gloe made a motion to enter into executive session, Franka 2nd, 5 Ayes, 0 Nays. Motion passed.

9:30pm Council resumed into regular session

Hoskins made a motion to pay \$1000 bonus to each of the 3 full-time employees, Hofer 2nd, 5 Ayes, 0 Nays. Motion passed..

9:32 pm Gloe made a motion to adjourn, Hoskins 2nd, 5 Ayes, 0 Nays. Meeting Adjourned.

ATTEST

Greg Beaner, Mayor

Anna N. Uhl
Finance Officer

(Unapproved)

Published once at the approximate cost of _____.